

RESOLUTION NO. 2019-133

A RESOLUTION APPROVING THE ACCEPTANCE OF FEDERAL FUNDS AND PARTICIPATION IN THE FY19 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM, EMERGENCY MANAGEMENT AGENCY ASSISTANCE ADMINISTERED BY THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY, FOR USE IN SUPPORT OF THE COMPLETION OF ITEMS LISTED IN THE OEM MUNICIPAL WORK PLAN.

WHEREAS, the City of Vineland Office of Emergency Management has been determined to be eligible to apply for the FY19 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance (EMAA) for the grant period July 1, 2019 through June 30, 2020. The Sub-grant, consisting of a total amount of \$10,000.00, for the purpose of supporting the completion of items listed in the Municipal Work Plan, sample copy attached; and

WHEREAS, the City of Vineland Office of Emergency Management, designated by the State of New Jersey State Police, Office of Emergency Management, has submitted an Application for Sub-grant Award that has been required by the said New Jersey State Police Office of Emergency Management; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Vineland here with endorses the submission of the FY19 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance (EMAA) Sub-grant in the amount of \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED, that the City Council of the City of Vineland is hereby accepts the award of the said Sub-grant Funds, in the amount of \$10,000.00; and

BE IT FURTHER RESOLVED, that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the Director of the Division of Local Government Services; the City of Vineland Business Administrator; the City of Vineland Chief Financial Officer; the City of Vineland Emergency Management Coordinator and the Office of the Treasury.

Adopted:

President of Council

ATTEST:

City Clerk

New Jersey State Police
Emergency Management Section
Emergency Management Agency Assistance - Emergency Management Performance Grant

_____ **CITY of VINELAND** _____ **Municipal Work Plan - FFY2018**

1. Provide to the County Office of Emergency Management (via NJEMGrants) detailed quarterly performance reports outlining the activities that your municipal organization has completed to satisfy all of the requirements below, providing supporting documentation as proof of the activity. The quarterly reports are due no later than October 20, 2018, January 20, 2019, April 20, 2019, and July 20, 2019 respectively (or within 14 days of your subaward, whichever is sooner). Additionally, provide to NJOEM a final year-end financial report, including the Detailed Cost Statement, as part of your reimbursement package.
2. Submit to NJOEM proof that all Municipal OEM personnel receiving a portion of the EMAA grant participated in four (4) exercises during the 2018 EMAA Performance Period (to include actual occurrences). Additionally, the same personnel must have completed the following courses prior to June 30, 2019: IS-100, IS-200, IS-700, IS-800, IS-120, IS-230, IS-235, IS-240, IS-241, IS-242, and IS-244. Exercise participation will be entered in the quarterly reporting function of NJEMGrants. Certificates indicating course completion will be uploaded to NJEMGrants.
3. Complete a review of the Municipal Emergency Operations Plan (EOP) as per NJOEM Directive 101. The EOP must emphasize the all-hazards approach. Based upon changes in the Municipalities hazard analysis, OEM staffing, or resources; make revisions to the EOP as necessary. The Municipal EOP requires an annual review. This should be accomplished at one of the Municipal LEPC meetings and documented in a quarterly performance report. The Municipal EOP needs to be submitted, through the County OEM, to the NJOEM Regional Office, for re-certification every four years.
4. The Municipal OEM will exercise their EOP in conformance with NJOEM's Exercise Program Guidelines and submit the exercise to NJOEM for exercise credit via E-Team.
5. Provide a list of training courses attended by Municipal OEM staff. The Municipal Coordinator must identify twenty four hours of continuing emergency management education. Training must be Emergency Management related. See the following link for a sample listing of courses which are acceptable. <https://dem.utah.gov/wp-content/uploads/sites/18/2015/12/USA-Training-Allocation-Table-Dec2015-USA.pdf>
6. The Municipality shall conduct a minimum of two meetings of the Municipal LEPC. These meetings should include municipal chief executives, department heads and volunteer agencies to thoroughly review the Municipal EOP. The review should include a discussion about the roles and responsibilities of municipal departments and agencies during emergencies.
7. A representative from the municipal OEM will attend the municipal coordinator meetings conducted by the County OEM.
8. The Municipality's Emergency Operations Center (EOC) shall participate four (4) EOC Communication exercises hosted by their respective County EOC. The exercises will focus on the Municipal EOCs ability to communicate with the County EOC, primarily using the County's EOC Management Tool (e.g. E-Team, WebEOC, etc.).
9. Submit all Municipal reports, supporting documentation, communications, and paperwork associated with this subaward, through the County OEM, to the NJOEM Regional Office via NJEMGrants, or as directed by NJOEM.

WORK PLAN ACCEPTED BY: _____

Luigi Tramontana Jr

Coordinator Name (please print)

Coordinator Signature

6-4-2018

Date