

RESOLUTION NO. 2019-518

A RESOLUTION TO AMEND AND SUPPLEMENT RESOLUTION NO. 2016-137 AND AUTHORIZING THE ISSUANCE OF CHANGE ORDER NO. 4, FOR THE AMOUNT OF \$36,300.00, TO THE PROFESSIONAL SERVICES CONTRACT NO. C16-0036, ISSUED TO PENNONI ASSOCIATES, HADDON HEIGHTS, NJ.

WHEREAS, the City Council of the City of Vineland, on April 26, 2016, adopted Resolution No. 2016-137, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PENNONI ASSOCIATES, HADDON HEIGHTS, NJ, FOR THE DESIGN OF GARDEN & MILL TRAFFIC SIGNAL, IN THE AMOUNT NOT TO EXCEED \$85,227.13"; and

WHEREAS, the City Engineer has requested that an amendment be made to contract awarded to Pennoni Associates, Haddon Heights, NJ for the Design of Garden & Mill Traffic Signal, as authorized by Resolution No. 2016-137; by change order to Contract No. C16-0036 to provide extra right-of-way coordination, utility coordination, plan revisions, additional survey services related to parcel maps; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2016-137, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PENNONI ASSOCIATES, HADDON HEIGHTS, NJ, FOR THE DESIGN OF GARDEN & MILL TRAFFIC SIGNAL, IN THE AMOUNT NOT TO EXCEED \$85,227.13"; be and the same is hereby amended and supplemented to increase maximum amount of the contract by \$36,300.00.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #4 to Contract No. C16-0036, in the amount of \$36,300.00.

Adopted:

President of Council

ATTEST:

City Clerk



December 3, 2019

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 4
Contract No. C16-0036
Design of Garden & Mill Traffic Signal
Pennoni Associates, Haddon Heights, NJ

We are requesting that an amendatory supplemental change order be issued to Contract No. C16-0036, issued to Pennoni Associates, Haddon Heights, NJ, for Professional Services for the Design of Garden & Mill Traffic Signal. This contract was authorized by Resolution No. 2016-137, adopted by City Council on April 26, 2016.

The change order is in the amount of \$36,300.00 will provide extra right-of-way coordination, utility coordination, plan revisions, additional survey services related to parcel maps.

This change order, plus change order #1 (\$1,972.47), #2 (\$16,054.48) and #3 (\$21,950.00), increases the original contract amount from \$85,117.13 to \$161,504.08.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Dickenson", is written over the typed name and title.

Robert Dickenson
Business Administrator

RD/wr



REQUEST FOR CHANGE ORDER

FOR:

Professional Services for the Design of Garden & Mill Traffic Signal

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Admin / Engineering FROM: David J. Maillet, PE

This is a request for change order # 4 to Contract # C16-0036 for:

Project Name _____

Name/Address of Contractor: Pennonni Associates

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order. *(Documentation from contractor, engineer, etc.)

Extra ROW coordination, utility coordination, plan revisions, additional survey services related to parcel maps.

Original Contract Amount:	\$ <u>85,227.13</u>
Amount of this change order:	\$ <u>36,300.00</u>
Previous Change Orders:	\$ <u>39,976.95</u>
Total Revised Amount:	\$ <u>161,504.08</u>


APPROVED BY: David J. Maillet
Print/type


Signature

NOTE:
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C0400000175478631

CC: Purchasing Division 



ENGINEERING SCOPE CHANGE #4

Date: **October 23, 2019**

Pennoni Project Number: **CVIN1601**

Date of Issue: **10/23/2019**

Client Project Number: **N/A**

Project Title: **PROFESSIONAL DESIGN SERVICES
GARDEN AND MILL TRAFFIC SIGNAL
CITY OF VINELAND, CUMBERLAND COUNTY, NEW JERSEY**

Client: **MR. DAVID MAILLET, CITY ENGINEER**

Change Description: *Extra services for City requested work and revisions.*

Disciplines:

- | | | |
|--|--|---|
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Fire Protection |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Structural | <input type="checkbox"/> Site Civil |
| <input checked="" type="checkbox"/> Transportation | <input checked="" type="checkbox"/> Survey | <input type="checkbox"/> Other Discipline |

Additional Engineering Fees are required to complete the following tasks, which are not included in our original scope of work:

1. Work includes extra right-of-way coordination. Including additional correspondence, conference calls and six (6) additional meetings and meeting preparation beyond the original scope allowance.	\$6,400.00
2. Extra work related to Utility coordination. Including additional correspondence, conference calls and three (3) field meetings beyond the original scope allowance. Includes coordination with one extra utility company (AC Electric) not identified in original scope.	\$4,280.00
3. Additional project management for project delays due to right-of-way acquisition issues. Includes management of sub-consultants, schedule updates, management of additional work and project staff. Additional correspondence, conference calls and billing beyond the original scope allowance.	\$9,600.00
4. Plan revisions to reflect change in funding source.	\$3,600.00
5. Additional direct expense.	\$450.00
6. Additional survey services for parcel maps and descriptions.	\$11,970.00



ENGINEERING SCOPE CHANGE #4

Phases Required:

Construction Documents

Construction Administration

Fee to complete this Scope Change:

Amount: **\$36,300.00**

Lump Sum

Time and Materials

Estimated Fee

Fee Summary:

Original Contract Amount:	\$85,227.13
Amount of Other Scope Changes:	\$39,976.95
+Amount of this Scope Change:	\$36,300.00
New Contract Total	\$161,504.08

- All work will be completed in accordance with the terms and conditions agreed upon in the original contract.
- This document serves as an addendum to the original contract.
- Please sign below and return to us. This will serve as our agreement and notice to proceed with this change.

PENNONI ASSOCIATES INC.

**Beth-Ann M. Grasso, PE, CME
Project Manager**

**Edward Guetens
Associate Vice-President**

Accepted by: _____

_____ Date: _____

(Print Name and Title)