

RESOLUTION NO. 2020 -99

A RESOLUTION AWARDDING A CONTRACT TO CHAPMAN, INC., EATONTOWN, NJ, FOR THE FURNISHING OF 2020 LANDFILL MW & METHANE TESTING, IN THE AMOUNT OF \$20,600.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of 2020 Landfill MW & Methane Testing, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on January 28, 2020, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of February 18, 2020 submitted a written report and tabulation of the bids received and has recommended that a contract for the furnishing of 2020 Landfill MW & Methane Testing, be awarded to Chapman, Inc., Eatontown, NJ, in the amount of \$20,600.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing of 2020 Landfill MW & Methane Testing, be and the same is awarded to Chapman, Inc., Eatontown, NJ, on their bid in the amount of \$20,600.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



February 18, 2020

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 1/28/20

Dear Mayor and Members of Council:


Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on January 28, 2020.

FOR THE FURNISHING OF 2020 LANDFILL MW & METHANE TESTING

It is the recommendation of the City Engineer, which has the concurrence of the Purchasing Agent and Business Administrator that a contract be awarded to the low bidder, Chapman, Inc., Eatontown, NJ, in the amount of \$20,600.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,



Robert E. Dickenson, Jr.
Business Administrator

RD/rl



BID EVALUATION FORM

DEPARTMENT Engineering Date: 1/29/2020

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: 2020 Landfill MW & Methane Testing
2. Amount to be Awarded: \$20,600.00
 - Encumber Total Award
 - Encumber by Supplemental Release
3. Engineer's Estimate: \$22,000.00
4. Amount Budget: \$ 22,000.00
5. Account Number to be Charged: C-04-00-000-8916-70411-70413
6. Date Bids Received: January 28, 2020
7. Date to be Awarded: February 11, 2020
8. Recommended Vendor: Chapman, Inc.
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: Mike Russo
12. Approved By: *[Signature]*
David A. Maillet, PE.
13. Attached: (Check-Off List)
 - Tabulation of Bids
 - Justification for Vendor Recommendation (if applicable)
 - Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration

[Handwritten initials]


PURCHASING AGENT REVIEW
COV BID # 2019-56

Proposals were received and opened Tuesday, January 28, 2020 at 2:00 PM for 2020 Landfill MW & Methane Testing from the following:

Chapman, Inc:	\$20,600.00
Eurofins QC:	\$22,172.00
Roux Associates:	\$31,335.00

Comments: All bidders submitted all the mandatory documents.

Recommendation: I Recommend award be made to Chapman, Inc. as they provided the lowest responsive responsible bid unless the user department can make a case to not award to Chapman that would hold up in court if a challenge is presented by the 2nd lowest bidder.


Miguel A. Mercado, QPA
Purchasing Agent

TABULATION OF BIDS
COV BID 2019-56- 2020 LANDFILL MW & METHANE TESTING
JANUARY 28, 2020



Engineer's Estimate: \$22,000.00

	Chapmen, Inc. 1 Industrial Way West Bldg. A, Ste. N Eatontown, NJ 07724	EUROFINS QC, LLC 702 ELECTRONIC DR. HORSHAM, PA 19044	Roux Associates Inc. 402 Heron Drive Logan Twp., NJ 08085
Ownership Disclosure	YES	YES	YES
Affirm. Action	YES	YES	YES
Addenda	YES	YES	YES
Iran Disclosure	YES	YES	YES
Check List	YES	YES	YES
Proposal	YES	YES	YES
TOTAL	\$20,600.00	\$22,172.00	\$31,335.00

Specifications also sent to:

- Environmental Strategies
- Pennoni Assoc. Inc.
- Pace & Assoc., Inc.
- SCS Engineers
- PS & S