

RESOLUTION NO. 2020- 129

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO USIC LOCATING SERVICES, LLC, INDIANAPOLIS, IN, FOR LOCATING & MARKING OF URD ELECTRIC FACILITIES, FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY.

WHEREAS, the City of Vineland has heretofore advertised for bids for Locating and Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year beginning March 1, 2020 through February 28, 2021, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on January 28, 2019, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of March 3, 2020 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for Locating & Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, be awarded to USIC Locating Services, LLC, Indianapolis, IN, in the amount not to exceed \$84,300.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for Locating & Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year beginning February 1, 2018 through January 31, 2019, with option for an additional year beginning March 1, 2020 through February 28, 2021, with option for an additional year, be and the same is awarded to USIC Locating Services, LLC, Indianapolis, IN, on their bid in the amount not to exceed \$84,300.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



BID EVALUATION FORM

DEPARTMENT Electric Utility

Date: 2/24/2020

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Locating and Marking of URD Electric Facilities - Open Ended

2. Amount to be Awarded: \$84,300.00

Encumber Total Award

Encumber by Supplemental Release

3. Engineer's Estimate: \$80,000

4. Amount Budget: \$ \$75,000

5. Account Number to be Charged: 0-05-55-502-9003-53393 E58 4

6. Date Bids Received: 1/28/2019

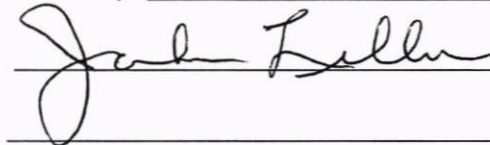
7. Date to be Awarded: 3/10/2020


8. Recommended Vendor: USIC Locating Services LLC

9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No

10. Comments/Special Instructions:

11. Evaluation Performed by: Jerote M. Ragsdale

12. Approved By: 

att Robert A. Napoli


13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
Purchasing Division
Business Administration

BN

TABULATION OF BIDS
COV BID # 2019-55 LOCATING & MARKING OF
URD ELECTRIC FACILITIES
JANUARY 28, 2020

Engineer's Estimate - \$80,000.00

	USIC Locating Services LLC 9045 N. River Rd., Ste 300 Indianapolis, IN 46240	UtiliQuest LLC 2575 Westside Pkwy Alpharetta, GA 30004
Ownership Disclosure	YES	YES
Affir. Action	YES	YES
Addenda	YES	YES
Check List	YES	YES
Proposal	YES	YES
Iran Discl	YES	YES
TOTAL	\$84,300.00	\$111,800.00

Specifications received by the following:

Atlantic Infratrac
 Prime Vendor
 Shore Systems
 Deltek
 Trinity Subsurface
 T2 Utility Engineers

PURCHASING AGENT REVIEW
COV BID # 2019-55

Proposals were received and opened Tuesday, January 28, 2020 at 2:00 PM for Locating & Marking of URD Electrical Facilities from the following:

USIC Locating Services: \$ 84,300.00

UtiliQuest LLC: \$111,800.00

Comments: All bidders submitted all the mandatory documents.

Recommendation: Low Bid is \$4,300 over the Engineer's Estimate, however, this is an Open-Ended Contract which can either be awarded for an Estimated Not to Exceed Amount of \$84,300 if funding is available or it can be awarded for the Engineer's Estimate of \$80,000.00. If the overage was significant and it was not an Open-Ended type award, I would normally suggest rejecting the Bids and go out for Re-Bid but that would not be the case for this Bid. I Recommend award be made to USIC Locating Services as they provided the lowest responsive responsible bid unless the user department can make a case to not award to USIC that would up in court if a challenge is presented by the 2nd lowest bidder.


Miguel A. Mercado, QPA
Purchasing Agent