

RESOLUTION NO. 2020-227

A RESOLUTION AUTHORIZING A CONTRACT AWARD TO A STATE CONTRACT VENDOR, SHI INTERNATIONAL CORP., SOMERSET, NJ, FOR ONBASE INTEGRATION FOR DOCUSIGN SOFTWARE AND FIRST YEAR ANNUAL MAINTENANCE, IN THE AMOUNT OF \$19,003.50.

WHEREAS, the City of Vineland pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Vineland intends to enter into a contract with a State Contract Vendor for OnBase Integration for DocuSign Software and first year annual maintenance, for a period of one (1) year from date of award, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

WHEREAS, it has been recommended that contract be awarded to SHI International Corp., Somerset, NJ, (A89851) based upon the proposal received, in an amount of \$19,003.50; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VINELAND, as follows:

1. THAT this contract for the SHI International Corp., Somerset, NJ, (A89851) is awarded pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), under the State of New Jersey Cooperative Purchasing Program.
2. THAT the Purchasing Agent be and the same is hereby authorized to issue a contract to SHI International Corp., Somerset, NJ, based upon the proposal received, for OnBase Integration for DocuSign Software and first year annual maintenance, for a period of one (1) year from date of award, in an amount of \$19,003.50.

Adopted:

President of Council

ATTEST:

City Clerk

REQUEST FOR RESOLUTION
FOR COOPERATIVE CONTRACT AWARDS
UNDER 40A:11-12, N.J.A.C. 5:34-7.29 & LFN 2012-10
(REQUIRED FOR PURCHASES OVER \$17,500.00)



5/12/2020
(DATE)

1. Goods or Services (detailed description): OnBase Integration for DocuSign Software and first year annual maintenance.

2. Amount to be Awarded: \$ \$19,003.50

- Encumber Total Award
 Encumber by Supplemental Release

3. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

4. **Account Number to be Charged: C-04-00-000-1925-78001

5. Contract Period (if applicable): Maintenance Contract - 1 Year from date of purchase.

6. Date to be Awarded: 5/26/2020

7. Recommended Vendor and Address: SHI

290 Davidson Avenue Somerset NJ 08873

8. Justification for Vendor Recommendation:(attach add'l information for Council review)
St Contract A89851
Quote 18757017

Type of Contract: State National Regional County

Vendor's Cooperative Contract # A89851

9. Evaluation Performed by: IS Staff

10. Approved by: 

11. Attachments:
 Awarding Proposal
 Other: Quote

- Send copies to: **Purchasing Department**
Business Administration
- **If more than one account #, provide break down**



Pricing Proposal
 Quotation #: 18757017
 Created On: 4/15/2020
 Valid Until: 5/15/2020

NJ CITY OF VINELAND

Victor Terenik

P.O. BOX 1508
 ACCOUNTS PAYABLE
 VINELAND, NJ 08362
 United States
 Phone: 856-794-4692
 Fax:
 Email: vterenik@vinelandcity.org

Inside Account Manager

Robert LaRue

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 1-888-744-4084
 Fax:
 Email: Robert_LaRue@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 OnBase Integration for DocuSign MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$15,450.00	\$15,450.00
2 OnBase Integration for DocuSign - First Year Annual Maintenance MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$3,553.50	\$3,553.50
		Total	\$19,003.50

Additional Comments

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Quotes may be updated to reflect changes due to industry wide constraints and fluctuations

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Pricing Proposal
 Quotation #: 18757017
 Created On: 4/15/2020
 Valid Until: 5/15/2020

NJ CITY OF VINELAND

Victor Terenik
 P.O. BOX 1508
 ACCOUNTS PAYABLE
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Inside Account Manager

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 Somerset, NJ 08873
 Phone: 1-888-744-4084
 Fax:
 Email: Robert_LaRue@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 OnBase Integration for DocuSign MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$15,450.00	\$15,450.00
2 OnBase Integration for DocuSign - First Year Annual Maintenance MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$3,553.50	\$3,553.50
		Total	\$19,003.50

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