

RESOLUTION NO. 2020-250

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, IN THE AMOUNT OF \$38,630.00 TO PROFESSIONAL SERVICES CONTRACT NO. C17-0081, ISSUED TO REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ.

WHEREAS, the City Council of the City of Vineland, on July 25, 2017, adopted Resolution No. 2017-322, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL DESIGN SERVICES WITH REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, FOR RESURFACING OF LANDIS AVENUE, PHASE 5"; and

WHEREAS, the City Engineer has requested that an amendment be made to contract awarded to Remington & Vernick Engineers, Haddonfield, NJ for Professional Design Services for Resurfacing of Landis Avenue, Phase 5, as authorized by Resolution No. 2017-322; by change order to Contract No. C17-0081, said change is necessary for additional permitting and associated design revisions; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2017-322, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL DESIGN SERVICES WITH REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, FOR RESURFACING OF LANDIS AVENUE, PHASE 5"; be and the same is hereby amended and supplemented to increase maximum amount of the contract by \$38,630.00.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #1 to Contract No. C17-0081, in the amount of \$38,630.00.

Adopted:

President of Council

ATTEST:

City Clerk



June 16, 2020

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1
Contract No. C17-0081
Design Services for Resurfacing of Landis Avenue, Phase 5
Remington & Vernick Engineers, Haddonfield, NJ

We are requesting that an amendatory supplemental change order be issued to Contract No. C17-0081, issued to Remington & Vernick Engineers, Haddonfield, NJ for Professional Design Services for Resurfacing of Landis Avenue, Phase 5. This contract was authorized by Resolution No. 2017-322, adopted by City Council on July 25, 2017.

The change order requested, in the amount of \$38,630.00, provides for additional permitting and associated design revisions.

This change order increases the original contract amount from \$89,904.03 to \$128,534.03.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Dickenson", is written over the typed name and title.

Robert Dickenson
Business Administrator

RD/wr

17-014

REQUEST FOR CHANGE ORDER

FOR:

Landis Avenue Resurfacing Phase 5 Design

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Admin / Engineering

FROM: David J. Maillet

This is a request for change order # 1 to Contract # C17-0081 for:

Project Name

Name/Address of

Contractor: Remington & Vernick Engineers

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

Additional permitting and associated design revisions.

See attached.

Original Contract Amount:	\$ 89,904.03
Amount of this change order:	\$ 38,630.00
Previous Change Orders:	\$ ---
Total Revised Amount:	\$ 128,534.03

APPROVED BY: David J. Maillet, PE
Print/type

Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # c-04-00-000-1918-78001

CC: Purchasing Division

(Handwritten mark)





**REMINGTON
& VERNICK
ENGINEERS**

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 616-0135

May 29, 2020

Mr. David Maillet, PE City Engineer
City of Vineland
Division of Engineering and Planning
640 East Wood Street
Vineland, NJ 08362-1508

**Re: Additional Scope of Services
Landis Avenue Phase 5
NJDEP Flood Hazard Area Individual Permit Application
City of Vineland, Cumberland County, New Jersey
RVE Project No. 0614X005**

Dear Mr. Maillet:

We are writing to provide you with our additional scope and fee for engineering services related to the NJDEP requirement for a Flood Hazard Area Individual Permit (FHAIP). As you know the NJDEP issued the General Wetlands Permit for the project with a condition to acquire a FHAIP. The need is based on the fact the project is considered a Major Development as it disturbs more than 1 acre of land and creates more than ¼ acre of new impervious surface (sidewalk). A Major Development requires storm water management in accordance with the NJDEP Best Management Practice (BMP).

Accordingly, our additional specific scope of services will include the following items:

1. **Storm Water Management Design** - A stormwater management design will be conducted and include stormwater quantity, quality, and groundwater recharge. Test pits and permeability testing will be performed in accordance with NJDEP BMP. Since discharge of the storm sewer system is a direct discharge to the C1 stream, the majority of the roadway will have to be treated to 95% Total Suspended Solids (TSS) removal. A storm water management report will be prepared and will include all obtained data and the storm water management analysis.
2. **NJDEP Flood Hazard Individual Permit Application** – A NJDEP FHAIP application will be completed and submitted to the NJDEP. It will include reports and public notifications. Engineering certifications will also be provided.
3. **Construction Document Revision** – The construction plans, specifications and estimate will be revised to incorporate the storm water management design and NJDEP permit conditions. We envision a shallow storm water linear swale between the curb and the ROW as the storm water management. New items and quantities will be incorporated into the construction documents.
4. **Meetings and Coordination** – RVE will schedule and attend a NJDEP Pre-Application virtual teams meeting and meeting minutes will be prepared. This will confirm the parameters of our storm water management design and permit application requirements. We will respond to NJDEP questions and document requests and perform overall coordination with the NJDEP and City staff.

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May 29, 2020
City of Vineland
Landis Avenue Phase 5

Please note our scope and fee does not include the following:

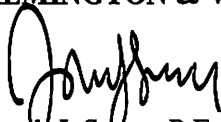
- NJDEP Permit Application Fee and it is assumed it will be paid by the City
- NJDEP Flood Plain Verification as we do not anticipate the need for it since we are not raising the elevation of the roadway
- Hydrologic and Hydraulic (H&H) Analysis and Report of the stream as we do not anticipate it will be required by the NJDEP

Our fee for this additional scope of work will be on a time and material basis with a maximum not to exceed figure of \$38,630. We have attached a person hour spreadsheet showing the anticipated additional fee.

If you have any questions, please feel free to contact us.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



Frank J. Senev, P.E., P.P
Senior Associate

Enclosure

Cc: Rickie Caudill, PE, CME Supervising Engineer

**REMINGTON & VERNICK ENGINEERS
COST PROPOSAL**

Client: City of Vineland, NJ

Project: Resurfacing of Landis Avenue Phase 5 - NJDEP Flood Hazard Individual Permit Application and Storm Water Management

2020 Labor Rate

Task Description	Project Manager		Senior Engineer		CAD Operator		Engineers Aide		Technical Writer		TOTAL
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Task 1 - Storm Water Management Design	4	\$ 256.00	112	\$ 5,488.00	0	\$ -	12	\$ 324.00	0	\$ -	\$ 6,068.00
Task 2 - NJDEP FHAIP Application	4	\$ 256.00	40	\$ 1,960.00	0	\$ -	12	\$ 324.00	4	\$ 88.00	\$ 2,628.00
Task 3 - Construction Document Revisions	4	\$ 256.00	24	\$ 1,176.00	24	\$ 1,008.00	16	\$ 432.00	4	\$ 88.00	\$ 2,960.00
Task 4 - Meetings and Coordination	4	\$ 256.00	8	\$ 392.00	0	\$ -	0	\$ -	0	\$ -	\$ 648.00
Direct Labor	16	\$ 1,024.00	184	\$ 9,016.00	24	\$ 1,008.00	40	\$ 1,080.00	8	\$ 176.00	\$12,304.00
Remington & Vernick Engineers Overhead (107.66%)		\$ 1,096.70		\$ 9,656.14		\$ 1,079.57		\$ 1,156.68		\$ 188.50	\$13,177.84
Profit (Fixed Fee) 10%		\$ 212.07		\$ 1,867.21		\$ 208.76		\$ 223.67		\$ 36.45	\$2,548.16
<u>RVE Direct Expenses</u>											
Backhoe for Test Pits											\$ 3,750.00
Traffic Control for Test Pits											\$ 5,100.00
Soil Testing											\$ 1,750.00
TOTAL COST											\$ 38,630.00