

RESOLUTION NO. 2020- 247

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE VINELAND BOARD OF EDUCATION FOR INFLUENZA VACCINES FOR THE 2020-2021 SCHOOL YEAR.

WHEREAS, beginning September 2008, an amendment approved by the New Jersey Department of Health required additional vaccines for school age children; and

WHEREAS, the City of Vineland Department of Health has agreed to assist the Vineland Board of Education in providing free influenza vaccines to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs to help meet the State requirements; now, therefore,

BE IT RESOLVED by the City Council of the City of Vineland, as follows:

1. THAT, pursuant to the provisions of N.J.S.A. 40A:65-4 et seq., the Mayor and City Clerk are hereby authorized to execute a Shared Services Agreement between the City of Vineland (the "Lead Agency") and the Vineland Board of Education for influenza vaccinations for eligible pre-school students for the school year 2020-2021.

2. THAT the Lead Agency entering into contracts on behalf of the parties shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

AGREEMENT

THIS AGREEMENT, made by and between the CITY OF VINELAND, hereinafter referred to as "City;" and the VINELAND BOARD OF EDUCATION;

WITNESSETH:

WHEREAS, N.J.S.A. 40A:65-4, et seq. permits any local unit of the State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, beginning September 2008, an amendment approved by the New Jersey Department of Health required additional vaccines for school age children; and

WHEREAS, the City of Vineland Department of Health has agreed to assist the Vineland Board of Education in providing free influenza vaccines to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs to help meet the State requirements;

NOW, THEREFORE, in consideration of the mutual covenants and terms contained herein, the parties hereto agree as follows:

1. The City shall provide the Vineland Board of Education with administration and associated costs of influenza vaccine as supply is available, to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs, including vaccines, syringes, gloves and staff time for the school year 2020-2021. In consideration of said services, the Vineland Board of Education agrees to reimburse the City for its actual costs not to exceed the sum of \$10,000.00.

2. This agreement shall be conditioned upon approval of authorizing resolutions being passed by the City of Vineland and the Vineland Board of Education.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year written below.

CITY OF VINELAND

Date: \_\_\_\_\_

BY: \_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

VINELAND BOARD OF EDUCATION

Date: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST:



\_\_\_\_\_

610 E. Montrose St., Suite #1  
Vineland, NJ. 08360  
(856) 794-4000, Ext. 4256  
(856) 692-1872

**City of Vineland  
Health Dept.  
Public Health Nursing Division**



# Memo

<b>To:</b>	Robert Dickenson Business Administrator 	<b>From:</b>	Pearl Thompson PHN Supervisor 
<b>Fax:</b>	(856) 692-1872	<b>Pages:</b>	
<b>Phone:</b>	(856) 794-4000, Ext. 4256	<b>Date</b>	6/4/2020
<b>Re:</b>	2020-21 Req. for Resolution for Cooperative Contract Award	<b>cc:</b>	N/A

Urgent     For Review     Please Comment     Please Reply     Please Recycle

Comments:

Hi Mr. Dickenson,

It is time for the annual Vineland Board of Ed (BOE) and City of Vineland vaccine contract for shared services in the fall. I'm enclosing the Request for Resolution For Cooperative Contract Awards and the Letter of Intent to Contract Form Signed by Gene Mercoli, Business Administrator for the Vineland Board of Ed. Please submit to the Vineland City Council for a Resolution authorizing shared services for the 2020-21 School season. I will submit my 2019-20 reports to all entities following contract signatures by both Vineland City and Vineland BOE.

Thanks. 



Pearl Thompson RN.  
Public Health Nurse  
Supervisor  
pthompson@vinelandcity.org  
www.vinelandcity.org

610 E. Montrose St, Suite #1  
PO Box 1508  
Vineland, NJ 08362-1508  
Phone: (856) 794-4000, Ext. 4806  
Fax: (856) 692-1872

May 21, 2020

Gene Mercoli, Business Administrator  
Vineland Board of Education  
61 W Landis Ave.  
Vineland, NJ 08360

**RECEIVED**

**MAY 26 2020**

**SCHOOL BUSINESS  
ADMINISTRATOR**

**RE: LETTER OF INTENT TO CONTRACT INFLUENZA VACCINATION SERVICES FOR THE CITY OF VINELAND BOARD OF EDUCATION ABBOTT STUDENTS DURING THE 2019-20 SCHOOL SEASON**

Dear Mr. Mercoli,

It is time for the Vineland Board of Education to contract with the City of Vineland Health Department for Abbott immunization services in the fall. I am contacting you to obtain a signed letter of intent to contract with the City of Vineland Health Department for the ABBOTT PRE-SCHOOL INFLUENZA VACCINATION Services in the 2020-21 School Season. As you know, I e-mailed Ms. Melissa Hannigan-Painter, Abbott School Principal and she believes \$10,000.00 will be allocated. Mr. Musterel confirmed that funding is in place for student Influenza immunizations.

Your signature on this letter below will serve as a written notice of intent to contract services with the Vineland Health Department for the upcoming school season. Should it be determined that this agreement cannot be carried out as planned, please notify me in writing within 5 business days at [pthompson@vineandcity.org](mailto:pthompson@vineandcity.org). Please sign, date, and return this letter NLT Friday 5/29/2020. Thank you.

Pearl M. Thompson RN, BSN, MSA.  
Public Health Nursing Supervisor

**STATEMENT:**

**As the City of Vineland Board of Education Business Administrator, I attest inclusion of \$10,000.00 in the 2020-21 City of Vineland School Budget for vaccination of the Abbott Pre-school students against Influenza.**

Gene Mercoli Business Administrator  
Vineland School District

06/03/2020  
Date



Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's office at 856-794-4144.