

RESOLUTION NO. 2020-308

A RESOLUTION AUTHORIZING A CONTRACT AWARD TO A STATE CONTRACT VENDOR, SHI INTERNATIONAL CORP., SOMERSET, NJ, FOR PERSONNEL REQUISITIONING AND ON BOARDING CONFIGURATIONS AND IMPLEMENTATION, IN THE AMOUNT OF \$33,708.00.

WHEREAS, the City of Vineland pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Vineland intends to enter into a contract with a State Contract Vendor for Personnel Requisitioning and On Boarding Configurations and Implementation, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

WHEREAS, it has been recommended that contract be awarded to SHI International Corp., Somerset, NJ, (A89851) based upon the proposal received, in an amount of \$33,708.00; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VINELAND, as follows:

1. THAT this contract for Personnel Requisitioning and On Boarding Configurations and Implementation is awarded pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), under the State of New Jersey Cooperative Purchasing Program.
2. THAT the Purchasing Agent be and the same is hereby authorized to issue a contract to SHI International Corp., Somerset, NJ, based upon the proposal received, Personnel Requisitioning and On Boarding Configurations and Implementation, in an amount of \$33,708.00.

Adopted:

---

President of Council

ATTEST:

---

City Clerk

REQUEST FOR RESOLUTION  
FOR COOPERATIVE CONTRACT AWARDS  
UNDER 40A:11-12, N.J.A.C. 5:34-7.29 & LFN 2012-10  
(REQUIRED FOR PURCHASES OVER \$17,500.00)



7/9/2020  
(DATE)

1. Goods or Services (detailed description): Personnel Requisitioning and On Boarding configurations and implementation

2. Amount to be Awarded: \$ 33,708.00

- Encumber Total Award  
 Encumber by Supplemental Release

3. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

4. \*\*Account Number to be Charged: C-04-00-000-1925-78001

5. Contract Period (if applicable): \_\_\_\_\_

6. Date to be Awarded: 7/28/2020

7. Recommended Vendor and Address: SHI International

290 Davidson Ave., Somerset, NJ 08873

8. Justification for Vendor Recommendation:(attach add'l information for Council review)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Contract:  State  National  Regional  County

Vendor's Cooperative Contract # 89851

9. Evaluation Performed by: IS Division

10. Approved by: 

11. Attachments:  
 Awarding Proposal  
 Other: Quote

- Send copies to: **Purchasing Department**  
**Business Administration** 

\*\*If more than one account #, provide break down

ORIGINAL



Pricing Proposal  
 Quotation #: 19109468  
 Created On: 7/7/2020  
 Valid Until: 7/31/2020

---

**NJ CITY OF VINELAND**

---



---

**Inside Account Manager**

---

**Victor Terenik**  
 P.O. BOX 1508  
 ACCOUNTS PAYABLE  
 VINELAND, NJ 08362  
 United States  
 Phone: 856-794-4692  
 Fax:  
 Email: vterenik@vinelandcity.org

**Robert LaRue**  
 290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 1-888-744-4084  
 Fax:  
 Email: Robert\_LaRue@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 The primary business objective is to build a Human Resources application leveraging OnBase Workflow, Unity Forms, Document Composition, Reporting Dashboards to facilitate the City of Vineland Hiring Process, MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note:</b> Requisition Initiation and Approval, Employment Application Submission, Interview, Hiring and Offer Process, Employee On Boarding	120	\$280.90	\$33,708.00
		Total	\$33,708.00

**Additional Comments**

---

Client agrees that the Total Cost, will be invoiced to Client in full by MTS on receipt of the Client-signed copy of this Agreement. Hours required beyond the initial block will be invoiced at \$295.00 per hour unless an additional block is purchased. Payment terms will be NET30 from invoice date.

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

---

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*