

RESOLUTION NO. 2020-358

RESOLUTION EXERCISING OPTION TO RENEW CONTRACT
FOR GRANT CONSULTING SERVICES FOR THE COMMUNITY
DEVELOPMENT BLOCK GRANT/HOME PROGRAMS.

WHEREAS, on December 26, 2018, City Council adopted Resolution No. 2018-511, awarding contract for Grant Consulting Services to provide Technical Assistance for the Community Development Block Grant/HOME Programs to Triad Associates, Vineland, NJ in an amount not to exceed \$118,000.00; and

WHEREAS, the specifications included an option to renew for one (1) additional two year (2) year or two (2) additional one (1) year terms; and

WHEREAS, the Purchasing Agent has advised that it is necessary to exercise the one (1) additional two year (2) year option renewal through June 30, 2022 with all other terms and conditions of the original contract to remain unchanged;

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2018-511 is hereby amended to exercise the contract renewal option through June 30, 2020.
2. THAT the Purchasing Agent is hereby authorized and directed to issue an amendment to Contract No. C19-0007, issued to Triad Associates, Vineland, NJ, for Grant Consulting Services for the Community Development Block Grant/HOME Programs, exercising the one (1) additional two (2) year option renewal through June 30, 2022.

Adopted:

President of Council

ATTEST:

City Clerk

FROM THE DESK OF MIGUEL A. MERCADO



August 27, 2020

MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Grant Consulting Services for the Community Development Block Grant/Home Programs

Request to extend Contract C19-0007 awarded by Resolution No. 2018-511 to Triad Associates for one (1) additional two (2) year renewal, through June 30, 2022. The bid specifications and contract included the option for a one (1) two (2) year term or two (2) additional one (1) year terms and as such the City wishes to exercise the one (1) additional two (2) year option. The CDP Office and Triad have provided written consent for the option renewal.

If you have any questions or need additional information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Miguel A. Mercado".

Miguel A. Mercado, QPA
Purchasing Agent

RESOLUTION NO. 2018-511

A RESOLUTION AWARDING A CONTRACT TO TRIAD ASSOCIATES, VINELAND, NJ, FOR GRANT CONSULTING SERVICES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT/HOME PROGRAMS.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Grant Consulting Services to provide Technical Assistance for the Community Development Block Grant/HOME Programs; and

WHEREAS, the Request was published on the City's official website and in the City's official newspaper; and

WHEREAS, one proposal was received and referred to the Director of the Community Development Program for evaluation and recommendation; and

WHEREAS, it has recommended that a contract for the required services be awarded to Triad Associates, Vineland, NJ, based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$118,000.00, for the period which shall run concurrently with the City's Program Year (July 1 to June 30) and be effective for a two (2) year period beginning July 1, 2018, with the option to renew for one (1) additional two (2) or two (2) additional one (1) year terms; and

WHEREAS, the availability of funds for said Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Grant Consulting Services to provide Technical Assistance for the Community Development Block Grant/HOME Programs, be awarded to Triad Associates, Vineland, NJ, based upon the proposal received, pursuant to a fair and open process, in an amount not to exceed \$118,000.00, for the period which shall run concurrently with the City's Program Year (July 1 to June 30) and be effective for a two (2) year period beginning July 1, 2018, with the option to renew for one (1) additional two (2) or two (2) additional one (1) year terms.

Adopted:

President of Council

ATTEST:

City Clerk

AGREEMENT

THIS AGREEMENT, made this 27th day of **December** in the year 2018 by and between **THE CITY OF VINELAND**, in the County of Cumberland, New Jersey, a municipal corporation, hereinafter **City**, and

Hereinafter "**Contractor**", **Triad Associates**
1301 W. Forest Grove Road
Vineland, NJ 08360

City Contract # & Title: - **Contract #C19-0007**
Grant Consulting Services for the
Community Development Block Grant/Home Programs

WITNESSETH: that **City** and **Contractor**, for the consideration hereinafter named, covenant and agree as follows:

1. **The Contractor**, pursuant to Request for Proposals, your written submitted proposal, dated **August 6, 2018**, received by the **City** and **Resolution No. 2018-511** adopted on **December 26, 2018**, of the **City** accepting said written proposal which includes the Request for Proposals, written submitted proposal and resolution are herein incorporated by reference thereto, agrees to perform all work and/or services required by said proposal and in accordance with said Request for Proposals, submitted proposal by the Contractor and to otherwise comply with all requirements contained therein.
2. **The Contractor** agrees not to assign, transfer, convey, sublet or otherwise dispose of this contract or any part thereof or its right, title or interest therein, without first receiving the written consent of the Mayor, City Council and/or Purchasing Agent of the City of Vineland.
3. **The Contractor** and the **City** agree that time is of the essence in the faithful performance of this Contract and that all Contractors' obligations shall be for a two (2) year period beginning July 1, 2018 with the option to renew for one (1) additional two (2) year or two (2) additional one (1) year terms.
4. As consideration for the **Contractor** complying with the terms, covenants and conditions herein, the Contractor shall charge the **City**, fees as stated and awarded per **Resolution No. 2018-511** adopted on December 26, 2018 for an amount not to exceed **\$118,000.00**.
5. Should the **Contractor** fail to carry out the terms of this Contract as herein prescribed, the **City** may cancel or rescind this Contract in its entirety and serve said notice addressed to **Contractor's** last known mailing address to complete the Contract. Nothing contained herein, however, shall prevent City from pursuing whatever other remedies it may have at law, including but not limited to the forfeiture of Contractor's bid deposit. The **City** or the **Contractor** may terminate this contract upon written notice to the other.

Mercado Miguel

From: Beverly DiMatteo <bdimatteo@triadincorporated.com>
Sent: Thursday, August 27, 2020 9:41 AM
To: Mercado Miguel; Melnick Aaron
Cc: Mercado Maria; Michael Zumpino; Carolyn Zumpino; Monica Morris
Subject: RE: Triad Contract C19-0007

Miguel – thanks for the clarification. Yes we would like the renewal option for contract C19-0007. Does this email suffice or should we send in a separate email?

Thank you!

Beverly DiMatteo

Chief Financial Officer/Chief Administrative Officer



1301 W. Forest Grove Road, Bldg 3 • Vineland, NJ • 08360

Phone: 856-690-9590, ext 107 Fax: 856-690-5622

Direct: 856-481-7029

309 W. Glenside Avenue • Glenside, PA • 19038

Phone: 215-576-1950 Fax: 215-576-1940

bdimatteo@triadincorporated.com

www.triadincorporated.com

Affordable Housing: www.triadhousingprograms.com

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Mercado Miguel

From: Melnick Aaron
Sent: Thursday, August 27, 2020 10:22 AM
To: Mercado Miguel
Subject: RE: Triad Contract C19-0007

Mr. Mercado,

This email is to confirm, reply, and authorize with a yes to a 2 year renewal option with Triad, pertaining to the CDBG/HOME CONSULTING SERVICES. I GREATLY APPRECIATE YOUR EFFORT IN THIS MATTER!

Aaron Melnick
Community Development Director
City of Vineland NJ
856-794-4077
Ext. 4631