

RESOLUTION NO. 2020- 425

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) FOR FUNDING UNDER THE VOLUNTARY NATIONAL RETAIL FOOD REGULATORY PROGRAM STANDARDS, MENTORSHIP PROGRAM.

WHEREAS, the City of Vineland Department of Health will be submitting a grant application to the National Association of County and City Health Officials, for funding under the Voluntary National Retail Food Regulatory Program Standards Mentorship Program, in the amount of \$22,000.00; and

WHEREAS, if accepted, the City of Vineland Department of Health will once again become a mentor to other Health Departments enrolled in the FDA Standardization Program around the United States; and

WHEREAS, the Department of Health desires to apply for said funding to conduct the following:

1. Mentor up to 6 different Health Departments, which will include guidance on the self-assessment of all FDA 9 standards. A meeting in Vineland with the assigned mentees and a meeting in Washington DC with all involved parties in the mentorship program throughout the USA.
2. Enable the Health Department to have the extra funds for salaries for specific after-hours events. Have a consultant work with the Department in the mentorship program, purchase replacement equipment and attend trainings that are beneficial for job performance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland as follows:

1. THAT the Mayor and City Clerk of the City of Vineland be and the same are hereby authorized to execute the grant application and such other related documents as required for the National Association of County and City Health Officials for funding under the Voluntary National Retail Food Regulatory Program Standards Mentorship Program.
2. THAT the City of Vineland agrees to undertake its obligations under the grant agreement.

Adopted:

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President of Council

ATTEST:

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City Clerk

10-10-2020 10:10:10 AM

# Memorandum

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**To:** Robert Dickenson, Business Administrator  
**From:** Macleod Carré, Health Director  
**Date:** October 7, 2020  
**Re:** NACCHO Grant: Mentorship Program (Cohort 10)

Please be advised that our department will be applying to the National Association of County and City Health Officials (NACCHO) for a grant. The grant is entitled, Voluntary National Retail Food Regulatory Program Standards Mentorship Program (Cohort 10). If accepted, we will once again become a mentor to other Health Departments enrolled in the FDA Standardization Program around the United States. The grant term will run from December 2020 –August 31, 2021 and will award funding up to \$22,000.00.

The total amount requested in the grant will be \$22,000.00 to conduct the following deliverables:

1. Mentor up to 6 different Health Departments. Mentoring will include guidance on the self-assessment of all FDA 9 standards. One face-to-face meeting in Vineland, NJ with assigned mentees and another face-to-face meeting in Washington DC with all involved parties in the mentorship program throughout the USA.
2. Enable our department to have extra money for salaries regarding specific events that are after-hours, have a consultant work with us in the mentorship program, purchase replacement equipment and attend trainings that are beneficial for job performance

I kindly request a resolution be executed to enable my department to, if awarded, accept this funding and to reimburse our department for expenses incurred to implement the program.

Thank you.

**C:** Susan Baldosaro, Finance  
Carolyn Fisher, Health

