

RESOLUTION NO. 2020- 473

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO PETROCHOICE LLC, AVOCA, PA, FOR THE FURNISHING OF TRENT 60 LUBRICATING OIL AND COOLANT FOR HOWARD M. DOWN UNIT 11 & CLAYVILLE UNIT 1.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Trent 60 Lubricating Oil & Coolant for Howard M. Down Unit 11 & Clayville Unit 1, for a period of one year commencing on January 1, 2021 ending December 31, 2021, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on October 27, 2020, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of November 17, 2020 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing of Trent 60 Lubricating Oil **only**, for Howard M. Down Unit 11 & Clayville Unit 1, be awarded to PetroChoice LLC, Avoca, PA, in the amount of \$51,493.14 based on estimated quantities and unit prices, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing of Trent 60 Lubricating Oil **only**, for Howard M. Down Unit 11 & Clayville Unit 1, for a period of one year commencing on January 1, 2021 ending December 31, 2021, be and the same is awarded to PetroChoice LLC, Avoca, PA, on their bid in the amount of \$51,493.14 based on estimated quantities and unit prices, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



November 17, 2020

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 10/27/20

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on October 27, 2020.

FURNISHING OF TRENT 60 LUBRICATING OIL AND COOLANT FOR HOWARD M. DOWN UNIT 11 & CLAYVILLE UNIT 1, FOR A PERIOD OF ONE YEAR COMMENCING ON JANUARY 1, 2021 ENDING DECEMBER 31, 2021

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that an open-end contract be awarded to the only bidder, PetroChoice LLC, Avoca, PA, for the Lubricating Oil **only**, in the amount of \$51,493.14 based on estimated quantities and unit prices.

The coolant submitted by the only bidder does not meet the specified requirement. The coolant cost for the year is less than \$2,200 and can be purchased without further competitive bidding.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over a large, stylized blue flourish.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT Electric Utility Date: October 29, 2020

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: Lubricating Oil and Coolant
- 2. Amount to be Awarded: \$51,493.14
 - Encumber Total Award
 - Encumber by Supplemental Release
- 3. Engineer's Estimate: \$55,000
- 4. Amount Budget: \$ 50,000
- 5. Account Number to be Charged: 0-05-55-502-9001-53315
- 6. Date Bids Received: October 27, 2020
- 7. Date to be Awarded: November 24, 2020
- 8. Recommended Vendor: Petro Choice LLC

9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No

10. Comments/Special Instructions:

11. Evaluation Performed by: Joseph L. Colla

JLC
10/29/2020 *(Signature)* *10-29-20*

12. Approved By: *John Lilla*

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration



Contract Award for Lubricating Oil and Coolant

On September 17, 2020 a request for proposals for lubricating oil and glycol coolant for the Down Unit 11 and Clayville Unit 1 combustion turbines was advertised. The deadline for the receipt of proposals was October 27, 2020. A proposal from PetroChoice was the only response to the request. The existing contract VMEU has for the supply of lubricating oil and glycol coolant is with PetroChoice. The proposed contract period is for one year from date of award.

The specification requests unit prices for two specific Mobil lubricating oils and Sierra propylene glycol. These brands are recommended by Siemens. They are the only lubricating oil and glycol coolant that have been used in VMEU's Trent 60 combustion turbines. The PetroChoice proposal is for the recommended Mobil lubricating oils and an alternative to the Sierra glycol coolant. The product description PetroChoice supplied for the Glycol coolant does not indicate it meets the Siemens requirement that the chloride content not exceed 50mg/Kg. Total expected annual expenditures for lubricating oil are \$51,493.14 based on the estimated quantities listed in the specification and the unit prices in PetroChoice's proposal. Total expected annual expenditures for glycol coolant are \$2,193.90 based the estimated quantities listed in the specification and the unit price in PetroChoice's proposal. The amounts budgeted and previously estimated for lubricating oil and glycol coolant are \$50,000 and \$55,000 respectively.

Based on proposed unit prices, compliance with the specification, and past performance on previous contracts with VMEU an award to PetroChoice for lubricating oil is recommend. It is recommended an award not be made to

PetroChoice glycol coolant because their proposed product does not meet the requirements of the specification. Annual expenditures for glycol coolant are estimated to be in the range of \$2,000 to \$2,500 and amount which is below the level requiring quotes.

J. L. Colla

TABULATION OF BIDS

TRENT 60 LUBRICATING OIL & COOLANT COV BID # 2020-32

OCTOBER 27, 2020

Engineer's estimate - \$55,000.00

	Petro Choice LLC PO Box 5066 837 Cherry St. Avoca, PA 18641
Ownership Disclosure	YES
Affirm. Action	YES
Check List	YES
Proposal	YES
Addenda	YES
Iran Disc	YES
TOTAL Items A	\$6,379.74
TOTAL Items B	\$45,113.40
TOTAL Items C	\$2,193.90
TOTAL ITEMS	\$53,687.04

Specifications also received by the following:

Reit Lubricants Co.
Tilley Chemical Co.
Cummins Sales & Service
Jersey State Controls
David Wber Oil Co.
Deltak

5/25

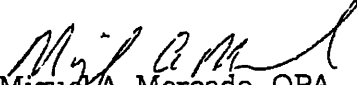
PURCHASING AGENT REVIEW
COV BID # 2020-32

Proposals were received and opened Tuesday, October 27, 2020 at 2:00 PM for Trent 60 Oil & Coolant from the following:

Petro Choice LLC:	\$ 6,379.74 (Item A)
	\$45,113.40 (Item B)
	<u>\$ 2,193.90 (Item C)</u>
	\$53,687.04

NOTE: Petro Choice submitted for an "or equal" brand for the Coolant (Item C).

Recommendation: After discussion with the using department they want to only award Items A & B as their bid for these items were for the Siemens recommended brand of oil required. The coolant cost for the year is less than \$2,200 that the department can purchase the needed item without further competitive bidding. I agree with this assessment and recommend award to Petro Choice for Item A and B for a price not to exceed \$51,493.14.


Miguel A. Mercado, QPA
Purchasing Agent