

RESOLUTION NO. 2020- 495

RESOLUTION EXERCISING OPTION TO RENEW OPEN-END CONTRACT FOR THE FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES FROM W.B. MASON CO., INC., EGG HARBOR, NJ.

WHEREAS, on December 23, 2019, City Council adopted Resolution No. 2019-554, awarding contract to W.B. Mason Co., Inc., Egg Harbor, NJ, for the furnishing and delivery of Janitorial services, for the period of one year commencing January 1, 2020 ending December 31, 2020, in an estimated amount of \$10,836.80; and

WHEREAS, the specifications included an option to renew the contract for one additional year through December 31, 2021; and

WHEREAS, the Purchasing Agent has advised that it is necessary to exercise the contract one year option renewal through December 31, 2021 with all other terms and conditions of the original contract to remain unchanged;

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2019-554 is hereby amended to exercise the contract renewal option through December 31, 2021, for an estimated amount of \$10,836.80.
2. THAT the Purchasing Agent is hereby authorized and directed to issue an amendment to Contract No. C19-0120, issued to W.B. Mason Co., Inc., Egg Harbor, NJ, for the furnishing and delivery of Janitorial Supplies, exercising the one additional year option renewal through December 31, 2021 for an estimated amount of \$10,836.80.

Adopted:

President of Council

ATTEST:

City Clerk

FROM THE DESK OF MIGUEL A. MERCADO

November 20, 2020

MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Open-End Contract for Janitorial Supplies (Category D - Partial)

Request to extend Contract 2019-0120 awarded by Resolution No. 2019-554 to W.B. Mason Co., Inc., 350 Commerce Drive, Egg Harbor, NJ 08234 for the period January 1, 2021 through December 30, 2021 for an estimated amount of \$10,836.80. The bid specifications and contract included the option for one (1) additional year term and as such the City wishes to exercise this renewal option. The Using Department and W.B. Mason Co., Inc., both have agreed to extend this contract through December 30, 2021 at the same terms and conditions of the original contract.

If you have any questions or need additional information, please contact me.

Sincerely,


Miguel A. Mercado, QPA
Purchasing Agent