

RESOLUTION NO. 2020- 552

A RESOLUTION AUTHORIZING AWARD OF A  
CONTRACT TO MTS SOFTWARE SOLUTIONS, INC.,  
MOORESTOWN, NJ, FOR ONBASE LICENSE RENEWALS.

WHEREAS, there exists a need for OnBase License Renewals; and

WHEREAS, the City of Vineland has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, the Director of Information Services has recommended that a contract be awarded to MTS Software Solutions, Inc., Moorsetown, NJ, for OnBase License Renewals for the contract period January 1, 2021 to December 31, 2021 in an amount not to exceed \$37,245.19; and

WHEREAS, MTS Software Solutions has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that MTS Software Solutions has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit MTS Software Solutions from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. This contract is awarded without competitive bidding in accordance with 40A:11-5(1)(dd) of the Local Public Contracts Law for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or update non-proprietary software.
2. The Purchasing Agent be and the same is hereby authorized to issue contract to MTS Software Solutions, Inc., Moorsetown, NJ, for OnBase License Renewals for the contract period January 1, 2021 to December 31, 2021 in an amount not to exceed \$37,245.19.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. Notice of this action shall be printed once in the Daily Journal.

Adopted:

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President of Council

ATTEST:

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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

11/23/2020  
(DATE)

1. Service (detailed description): OnBase License Renewals
  
2. Amount to be Awarded: \$37,245.19
  - Encumber Total Award
  - Encumber by Supplemental Release
  
3. Amount Budgeted: \$
  
4. Budgeted: By Ordinance No. \_\_\_\_\_
  
5. \*\*Account Number to be Charged: 0-01-20-140-1104-23016 \$16,760.34  
0-07-55-502-8015-53016 \$3,724.52 0-05-55-502-9008-53016 E903 \$16,760.34
  
6. Contract Period: 01/01/2021 - 12/31/2021
  
7. Date to be Awarded: 12/22/2020
  
8. Recommended Vendor and Address: MTS Software Solutions, Inc.  
225 Executive Dr. STE. 4, Moorestown, NJ 08057
  
9. Justification for Vendor Recommendation:(attach add'l information for Council review)  
Proposal Number C104412 from MTS Software Solution
  
- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? \_\_\_\_\_
  
10. Evaluation Performed by: IS Division Staff
  
11. Approved by: [Signature]
  
12. Attachments:
  - Awarding Proposal
  - Other: \_\_\_\_\_

- Send Original to: Purchasing Department
  - Send copies to: Business Administration
- \*\*If more than one account #, provide break down**



**SOFTWARE SOLUTIONS**  
FASTER, SMARTER WAYS TO DO BUSINESS

R007485-MR 11/23/2020  
**CONTRACT PROPOSAL**

DfcdcgJ Number: C104412  
DfcdcgJ Date: 09/21/2020

225 Executive Dr., Ste 4 Moorestown, NJ 08057-4237  
P: 856-642-1188

**Bill To:** City of Vineland  
Jeanette Rodriquez  
640 East Wood Street  
PO Box 1508  
Vineland, NJ 08362-1508

**Customer:** City of Vineland  
640 East Wood Street  
PO Box 1508  
Vineland, NJ 08362-1508

Account No	Payment Terms	Due Date	Proposal Total	Balance Due	
CO14	90 Days	12/20/2020	\$37,245.19	<b>\$37,245.19</b>	
<b>Invoice Remarks</b>					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1409-03		\$37,245.19	To Be Determined	01/01/2021	12/31/2021
<b>Contract Remarks</b>					
Annual Support and Maintenance Renewal					

**Summary:**

Contract base rate charge for the 01/01/2021 to 12/31/2021 billing period	\$37,245.19 *
*Sum of equipment base charges	<u>\$37,245.19</u>

**Detail:**

**Item/Services included under this contract**

Description	Quantity	Base Charge	Location
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CO14	90 Days	12/20/2020	\$37,245.19	<b>\$37,245.19</b>
Invoice Remarks				

ADMPI1 / Document Composition Maintenance	1	\$4,370.91	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
ARMPW1 / Automated Redaction Maintenance	1	\$4,370.91	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
DPMPW1 / Document Import Processor	1	\$1,092.72	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
DXMPI1 / OnBase Integration for DocuSign	1	\$2,072.88	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
**Prorated from 6/1/2021 to 12/31/2021			
GOV-B-MU2-GWMPI1 / Public Sector Constituency	1	\$131.13	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-Local M / Local Government Bundle	1	\$3,496.73	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-AEMPI2 / Local Government Enterprise	1	\$3,158.67	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
**Prorated from 5/1/2021 to 12/31/2021			
GV-B-MU2-CTMPC1 / Local Government	15	\$2,130.90	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-CTMPN1 / Local Government Named	8	\$699.36	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-DIMPW1 / Local Government Production	1	\$437.09	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-DIMPW2 / Local Government Production	5	\$874.15	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-IDMPC1 / Local Government Full-Text	10	\$262.20	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-IDMPN1 / Local Government Full-Text	5	\$65.55	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-IMFMP12 / Local Government Image	1	\$1,974.17	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508

\*\*Prorated from 3/1/2021 to 12/31/2021



**SOFTWARE SOLUTIONS**  
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CO14	90 Days	12/20/2020	\$37,245.19	<b>\$37,245.19</b>
Invoice Remarks				

GV-B-MU2-OUTMPI1 / Local Government Integration for Microsoft Outlook Maintenance	1	\$976.03	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-RIMPI1 / Local Government Records Management Maintenance	1	\$1,748.36	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-WLMPC1 / Local Government Workflow Concurrent Client SL	9	\$1,966.95	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-WLMPN1 / Local Government Workflow Named User Client Maintenance	6	\$917.94	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
GV-B-MU2-WTMPW1 / Local Government Web Server Maintenance	1	\$874.18	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
OBAMPI1 / Office Business Application Maintenance	1	\$1,220.04	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
PWMPI1 / Signature Pad Interface (TWAIN) Maintenance	1	\$1,184.50	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
**Prorated from 3/1/2021 to 12/31/2021			
RHMPI1 / OnBase Reporting Dashboards Maintenance	1	\$2,185.45	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508
VLMPN1 / WorkView Concurrent Client SL	9	\$1,034.37	City of Vineland 640 East Wood Street PO Box 1508 Vineland, NJ 08362-1508

A late charge of 1.5% per month with a minimum charge of \$5.00 will be assessed on all past due invoices.

DfcdcgJ SubTotal	\$37,245.19
Tax:	\$0.00
DfcdcgJ Invoice Total	\$37,245.19
:	<b>\$37,245.19</b>