

RESOLUTION NO. 2021- 18

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM THE NEW JERSEY DEPARTMENT OF HEALTH, OFFICE OF LOCAL PUBLIC HEALTH FOR THE STRENGTHENING OF LOCAL PUBLIC HEALTH CAPACITY PROGRAM-OPERATIONS FUNDING OPPORTUNITY.

WHEREAS, the Vineland Health Department has received a Grant Application Letter of Intent between the State of New Jersey Department of Health, Office of Local Public Health and the City of Vineland Health Department to administer the Strengthening Local Public Health Capacity Program-Operations funding opportunity. This award will be effective for the grant period December 1, 2020 through June 30, 2021 in the amount of \$142,236.00; and

WHEREAS, it is considered to be in the best interest of the City of Vineland that said funding approval be accepted; now, therefore

BE IT RESOLVED by the City Council of the City of Vineland that the Health Director or his designee are hereby authorized and directed to execute the Grant Agreement and such other documents as required between the New Jersey Department of Health, Office of Local Public Health and the City of Vineland to administer the Strengthening Local Public Health Capacity Program-Operations funding opportunity.

Adopted:

President of Council

ATTEST:

City Clerk



Memorandum

To: Robert Dickenson, Business Administrator *RD*
From: Emma Lopez
Date: December 17, 2020
Re: Grant Application Letter of Intent between New Jersey Department of Health, Office of Local Public Health and the City of Vineland Health Department

Attached please find a Grant Application Letter of Intent between New Jersey Department of Health, Office of Local Public Health and the City of Vineland Health Department. The funding is provided to administer the Strengthening Local Public Health Capacity Program-Operations funding opportunity. This award will be effective for the grant period 12/1/20 through 06/30/21 for the amount of \$142, 236.


The City of Vineland Health Department agrees to:

- This funding opportunity is intended to strengthen local public health capacity at 77 non-LINCS Agency local health departments by providing: a) Public Health Capacity Operations (OP) funding to reimburse eligible COVID-19 expenses (not covered through any other funding source); and b) Vulnerable Populations Coordination (VPC) funding to assess, mitigate and respond to the social and health impacts of COVID-19 on at-risk populations through targeted outreach to vulnerable populations through the hiring of Vulnerable Populations Outreach Coordinators (VPOCs).
- Hire a Vulnerable Populations Outreach Coordinator who will increase local public health capacity to investigate, trace, contain, mitigate and prevent COVID-19 through targeted outreach to vulnerable populations.
- Strengthen our local public health capacity by reimbursing eligible COVID-19 expenses (not covered through any other source).

I kindly request a resolution be executed as soon as possible to enable my department to accept the funding in order to reimburse our department for expenses incurred.

Thank you.

C: Susan Baldosaro, Director of Finance
Laura Gilroy, Accountant





State of New Jersey
DEPARTMENT OF HEALTH
 PO BOX 360
 TRENTON, N.J. 08625-0360
www.nj.gov/health

PHILIP D. MURPHY
 Governor

SHEILA Y. OLIVER
 Lt. Governor

JUDITH M. PERSICILLI, RN, BSN, MA
 Acting Commissioner

December 4, 2020

Robert Dickinson
 Health Officer
 City of Vineland
 640 E Wood Street
 PO Box 1508
 Vineland, NJ 08362

Dear Mr. Dickinson:

SUBJECT: LETTER OF INTENT

The New Jersey Department of Health, Office of Local Public Health intends to approve your Grant application for the Strengthening Local Public Health Capacity Program-Operations funding opportunity. The award in the approximate amount of \$142,236 is contingent upon the fully executed award signed by the Department’s Approval Officer and the availability of funds. This award will be effective for the grant period 12/1/20 through 06/30/21.

Virtual meetings may be a continued need during COVID-19, and grantees are encouraged to arrange for robust virtual meeting capabilities to facilitate accomplishing the deliverables of this grant.

Please consider this letter as notice of the Department’s intent to fund in accordance with the legal provisions of such grant.

The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of State and or Federal funds to the Department. The Department shall not be held liable for any breach of this agreement, resulting from the absence available funding appropriations.

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any current grant objectives, if applicable.

Project Category	Funding Amount	Budget Period
Strengthening Local Public Health Capacity Program 2021 - Vulnerable Populations Outreach Coordinator (VPC)	\$120,321	12/1/20 - 6/30/21
Strengthening Local Public Health Capacity Program 2021 - Operations (OP)	\$21,915	12/1/20 - 6/30/21
TOTALS	\$142,236	12/1/20 - 6/30/21

The Department will not be able to provide cash payments for any costs incurred by carrying out the items of this grant application until a fully executed Notice of Grant Award has been processed. Upon completion of this process, payment will be made in accordance with the grant provisions.

Attached to the notification email is the ***Strengthening Local Public Health Capacity 2021 Requested Grant Modifications Summary Sheet*** containing a list of requested fiscal and programmatic ***grant application modifications due by Friday, December 4, 2020 in SAGE.***

These modifications are *required* to process your application. Requested modifications are to be completed online via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at njsage.intelligrants.com. Paper applications or amendments will not be accepted.

Modification Instructions

1. Please refer to the ***Strengthening Local Public Health Capacity 2021 Requested Grant Modifications Summary Sheet*** for all requested modifications.
2. Modifications to the project budget are to be made by modifying the respective forms within SAGE and uploading the requested attachments.
3. Modifications to the grant Application narrative are to be made by *modifying the Grant Application Template* that was used for the initial application submission. Please **highlight** any changes within the Application to facilitate grant review. When complete, simply **upload the revised Grant Application Template PDF as Attachment in SAGE.**
4. Upon making the requested modifications, please change the grant status in SAGE from *Initiated* to *Submitted*.

If you have any questions or need assistance, contact Paula Van Clef, Program Management Officer at Paula.VanClef@doh.nj.gov or Devon Henry, Grants Management Officer at Devon.Henry@doh.nj.gov or Sarah Wright, Grants Management Officer at Sarah.Wright@doh.nj.gov.

Sincerely,



Shereen Semple, MS

Director
Office of Local Public Health

cc: SAGE Application
Carl Michaels, Fiscal Management
Paula Van Clef, Program Management Officer
Devon Henry, Grant Management Officer
Sarah Wright, Grant Management Officer
Eric Carlsson, Director or Budget & Financial Planning