

RESOLUTION NO. 2021 - 57

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO UNITED SITE SERVICES, SEWELL, NJ FOR PORTABLE TOILET RENTALS FOR ALL CITY PARKS.

WHEREAS, there exists a need for Portable Toilet Rentals for all City Parks; and

WHEREAS, the City of Vineland has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, it has been recommended that a contract be awarded to United Site Services, Sewell, NJ, for a contract period from date of award to December 31, 2021 in an amount not to exceed \$24,000.00 (amount includes \$2,000 for special events as needed); and

WHEREAS, United Site Services has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that United Site Services has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit United Site Services from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. The Purchasing Agent be and the same is hereby authorized to issue contract to United Site Services, Sewell, NJ, \$24,000.00 (amount includes \$2,000 for special events as needed) for a contract period from date of award to December 31, 2021.
2. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
3. Notice of this action shall be printed once in the Daily Journal.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



January 13, 2021
(DATE)

1. Service (detailed description): Portable Toilet Rentals for all City Parks

2. Amount to be Awarded: \$ 22,000 plus \$2,000 for special events as needed

- Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 24,000.00

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: see attached sheet for breakdown

6. Contract Period: January - December 2021


7. Date To Be Awarded: January 26, 2021 or next available

8. Recommended Vendor and Address: United Site Services 1-800-628-8957
1710 Hurffville Road Sewell, NJ (see attached)

9. Justification for Vendor Recommendation:(attach add'l information for Council review)

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: Jeff Bordley

11. Approved by: 

12. Attachments:

- Awarding Proposal
 Other: _____

- Send Original to: Purchasing Department
- Send Copy to: Business Administration



** If more than one account #, provide break down



CITY OF
VINELAND
WHERE IT'S ALWAYS GROWING SEASON

Jeffrey M. Bordley
Supervisor
Public Works / Parks & Grounds
1086 E Walnut Rd
Vineland, NJ 08360

jbordley@vinelandcity.org
Phone: (856) 794-4000 ext. 4412
Fax: (856) 405-4629

Request for Proposal

Please see the below list of requests for proposal for portable bathrooms at our parks. Please provide a price breakdown on the following:

Giampietro Park	1 Handicap Accessible (Yearly)
Bark at the Park (Dog Park)	1 Handicap Accessible (Yearly)
Gittone Park	1 Handicap Accessible – 1 Regular (Yearly)
Fiocchi Complex	1 Handicap Accessible (Yearly) – 4 regular (April – October)
West Side Park	1 Handicap Accessible (Yearly)
Tejeras Park	1 Regular (April – October)
Roberto Clemente Park	1 Handicap Accessible (Yearly) – 1 regular (April – October)
Landis Park	2 Regular (April – October)
Romano Field	1 Handicap Accessible – 3 regular (April – October)
Cunningham Park	1 Handicap Accessible (Yearly)
Campanella Park	1 Handicap Accessible (Yearly)
Mill & Walnut	1 Handicap Accessible (Yearly)
Pagliughi Park	2 Regular (April – October)

We will be adding to this number for temporary placements of units for special events that would need to be scheduled and removed for those events.

These units would be required to be serviced (Cleaned, Pumped, Sanitized, restocked with toilet paper and hand sanitizer) at least (1) one time per week. During the months of April – October, (2) two times a week would be needed at Giampietro, Bark at the Park, Fiocchi, West Side Park, Clemente Park, Landis Park, Romano Field, Cunningham Park, Pagluighi and Campanella Park.

In addition to servicing of these units, any unit that becomes aesthetically displeasing to the eye, needs to be replaced immediately with one that is newer & cleaner.

Please provide detail pricing on the cost of each unit with the services requested, additional rental fee for partial year placement, service and removal, as well as special event placement and removal of each unit.

Please forward all responses to jbordley@vinelandcity.org, delbeuf@vinelandcity.org, jcelebre@vinelandcity.org and tramos@vinelandcity.org. Bids should be submitted by December 7, 2020 by 10am.

Respectfully,

Jeffrey Bordley, Supervisor
Parks & Grounds



Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's office at 856-794-4000.

	Caprioni	English	United	C&H
Handicap	\$102	\$30	\$99	
Regular	\$60	\$30	\$59	
Extra wk clean	\$72	\$30	\$40	
Extra Units				
Handicap	\$102	\$30	\$99	
Regular	\$60	\$30	\$59	
Delivery	\$0	\$20	\$0	
Yearly RFP Total	\$25,648	\$45,300	\$22,192	0



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January 12, 2021

To: Jay Hares, Public Works Superintendent
Miguel Mercado, Purchasing Agent

For: Sue Baldosaro, Chief Financial Officer
Bob Dickenson, Business Administrator

From: Jeff Bordley, Parks and Grounds

RE: Requests for Proposals for Portable Restrooms for 2021 Parks

Good Afternoon,

I am submitting this letter to you with a recommendation on servicer for our annual rentals of portable restrooms which service our city parks.

On November 24, 2020, I sent a request to C & H Disposal, Caprioni Septic, Cifaloglio Septic, English Sewage and United Site Services detailing the service we were looking to receive in 2021 at our parks (proposal attached). The deadline to respond to this request was stated as December 7, 2020.

I received three quotes as of December 7th. The quotes submitted were from Caprioni, English, and United. Based on the quoted prices, United Site Services provided the lowest quote at a yearly cost of \$22,192. Caprioni's (our current provider) quoted the next lowest price at \$25,648 and English provided a quote of \$45,300.

The services quoted were provided in different formats and each was converted to a total based on the request sent to them or ten (10) handicap restrooms and fourteen (14) non-handicap restrooms with a yearly services at intervals on once per week and during the peak months (April – October) at ten locations, twice per week servicing.

Based on the services requested and the pricing returned, United Site Services should receive this contract.

Respectfully,

Jeffrey Bordley
Supervisor, Parks and Grounds



Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's office at 856-794-4000.





December 2, 2020

Jeffrey Bordley
Public Works/Parks & Grounds
1086 E Walnut Rd
Vineland NJ 08360

Reference: Request for Proposal

Dear Jeffrey,

Thank you for your interest in Johnny on the Spot LLC a United Site Services company, and allowing us the opportunity to partner with you in performing services. As requested, I am pleased to provide the following pricing information:

Standard Restroom: This self-contained restroom offers deodorizer liquid in the wastewater holding tank for odor control, a urinal attached to the wall, and is stocked with toilet tissue. This unit comes with hand sanitizer.

Rental/Service Cost: \$59.00 per restroom per billing cycle (Price includes once per week professional service)

The months where there is a second service, requested in April-October would be \$99 per billing cycle and does include hand sanitizer.

Wheelchair Accessible Temporary Restroom: This wheelchair accessible restroom is self-contained and requires no connections for use. It includes a hand rail attached to the inside to allow for user transfer from a wheelchair to the toilet seat. This unit comes with hand sanitizer.

Rental/Service Cost: \$99.00 per restroom per billing cycle (Price includes once per week professional service)

The months where there is a second service, requested in April-October would be \$139 per billing cycle and does include hand sanitizer.

The monthly fees listed above includes delivery and pick up.



Please feel free to contact me with any questions. I appreciate the opportunity, and look forward to providing you with portable restroom rental services.

Sincerely,

Johnny on the Spot LLC
Alexandra Townsend
National Account Manager