

RESOLUTION NO. 2021- 169

A RESOLUTION AUTHORIZING EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENTS FOR RENEWAL OF CERTAIN INSURANCE COVERAGES AND SERVICES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY.

WHEREAS, there exists a need for renewal of certain insurance coverages and services for the Vineland Municipal Electric Utility; and

WHEREAS, the City of Vineland has a need to acquire such services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, due to unforeseen circumstances, on February 9, 2021, Arthur J. Gallagher Risk Management Services Inc., Rolling Meadows, IL was appointed the Insurance Broker of Record with respect to the City's entire Property, Casualty, Marine, Cyber and Management Liability Insurance Programs; and

WHEREAS, quotations have been obtained through the broker, Arthur J. Gallagher Risk Management Services Inc., Rolling Meadows, IL, and have been evaluated to provide certain Insurance Coverages and Services for the Municipal Electric Utility Building, Generators, property, fire and mechanical breakdowns, for the period March 15, 2021 through March 15, 2022, for the amount of \$2,520,366.60; and

WHEREAS, Arthur J. Gallagher & Co. has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that Arthur J. Gallagher & Co. has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Arthur J. Gallagher & Co. from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contracts has been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Business Administrator has certified that this meets the statute and regulations governing the award of said contracts.

NOW, THEREFORE, BE IT RESOLVED by this City Council that:

1. Arthur J. Gallagher Risk Management Services Inc., Rolling Meadows, IL, be and the same is hereby designated as the agent of record for the City's entire Property, Casualty, Marine, Cyber and Management Liability Insurance Programs.
2. That the Mayor and Clerk are hereby authorized and directed to execute Non-Fair and Open Agreements and other related documents on behalf of the City of Vineland pursuant to N.J.S.A. 19:44A-20.5.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with this Resolution.
4. The Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contracts to Arthur J. Gallagher Risk Management Services Inc., Rolling Meadows, IL, for placement of insurance coverages and services for the Municipal Electric Utility Building, Generators, property, fire and mechanical breakdowns, for the period March 15, 2021 through March 15, 2022, for the amount of \$2,520,366.60.

5. These contracts are awarded in accordance with N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law which permits the award of a contract without public advertising for bids and bidding thereof if the subject matter thereof consists of insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services.

6. A notice of this action shall be printed once in the Daily Journal.

Adopted:

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President of Council

ATTEST:

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City Clerk



**STANDARD CERTIFICATION DECLARATION FOR AND  
EXTRAORDINARY UNSPECIFIABLE SERVICE (EUS)**

To: Members of the Governing Body

From: Robert E. Dickenson, Jr., Business Administrator

Date: April 6, 2021

Subject: **City of Vineland Broker of Record Services and Insurance Coverages for the Municipal Elec. Utility**

This is to request your approval of a resolution authorizing a contract to be executed as follows:

**Firm: Arthur J. Gallagher Risk Management Services Inc., Rolling Meadows, IL**

**Cost: \$2,520,366.60**

**Duration: March 15, 2021 through March 15, 2022**

**Purpose: Broker of Record Services and Insurance coverages & related brokerage services**

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service (N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)). I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done:  
**Placement of insurance coverages and related brokerage service in accordance with N.J.S.A. 40A:11-6.1(b).**
2. Describe in detail why the contract meets the provisions of the statute and rules:  
**Insurance is exempted by virtue of N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m).**
3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:  
**Professional evaluation of various insurance products demand specific training and experiences in markets, alternatives, and**
4. Describe the informal solicitation of quotations:  
**Arthur J. Gallagher solicits quotations for varying insurance products needed by the City from numerous providers and provides recommendation as to the best combination of policies.**
5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

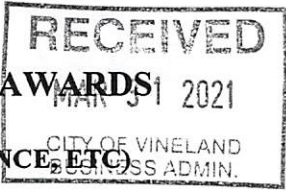
Respectfully,

(Signature)

**Business Administrator**

(Title)

(Original to be retained by City Clerk with the affirmed copy of the resolution; signed duplicate to be kept by Business Administrator.)



**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

3-25-21

(DATE)

- 1. Service (detailed description): Provide Insurance coverage for Electric Utility Building, Generators, for property, fire and mechanical breakdowns.-----Full Policy on file
- 2. Amount to be Awarded: ~~\$ 2,537,970.00~~ \$ 2,520,366.60 *ok per John Lillie*

- Encumber Total Award
- Encumber by Supplemental Release

*WR-*

3. Amount Budgeted: \$ 2,537,970.00

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 1-05-55-502-9006-53202-E924  
T-22-00-000-0000-80302

6. Contract Period: 3-15-2021 to 3-15-2022

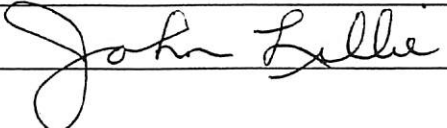
7. Date To Be Awarded: 4-13-2021

8. Recommended Vendor and Address: Arthur J. Callasner Risk Mgmt Services Inc.  
Gallagher Insurance 901 North 47street Suite  
303 Rogers AR, 72756 2850 Golf Rd,  
Rolling Meadows, IL


9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Gallagher is our Insurance Broker of record and represented the VMU in 20 plus  
markets in the USA and London to recieve various quotations for our coverage.  
Coverage was difficult to aquire due to multiple equipment failure with our  
Generations units and Gallagher provided multiple coverages for consideration.

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: Dickenson ,Celebre,Lillie

11. Approved by: John Lillie  


12. Attachments:
- Awarding Proposal
  - Other: Quotation Attached

• Send copies to:  
**Purchasing Division**  
**Business Administration** 

\*\* If more than one account #, provide break down

Arthur J. Gallagher Risk Management Services, Inc.  
 615 E Britton Rd  
 Oklahoma City, OK 73114

NELEM1

Phone: (405)235-6633 Fax: (405)235-6634

Invoice #	3800088	1 of 4
ACCOUNT NUMBER	DATE	
CITYOFV-06	4/6/2021	
BALANCE DUE ON	AMOUNT DUE	
3/30/2021	\$2,520,366.60	

City of Vineland  
 640 E Wood Street  
 PO Box 1508  
 Vineland, NJ 08362-1508



Insurance | Risk Management | Consulting

Property	PolicyNumber:	15804760	Company:	National Union Fire Insurance Company of Pittsb	Effective:	3/15/2021	to	3/15/2022
Item #	Trans Eff Date	Due Date	Trans	Description	Amount			
23386755	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$165,000.00			
23386758	3/15/2021	3/30/2021	SRGX	Surcharge	\$990.00			

Property	PolicyNumber:	EA0071721	Company:	Underwriters at Lloyd's London	Effective:	3/15/2021	to	3/15/2022
Item #	Trans Eff Date	Due Date	Trans	Description	Amount			
23386804	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$212,500.00			
23386805	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$10,625.00			

Property	PolicyNumber:	EA0061021	Company:	Underwriters at Lloyd's London	Effective:	3/15/2021	to	3/15/2022
Item #	Trans Eff Date	Due Date	Trans	Description	Amount			
23386622	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$424,583.20			
23386628	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$21,229.16			

Property	PolicyNumber:	EA0068421	Company:	Underwriters at Lloyd's London	Effective:	3/15/2021	to	3/15/2022
Item #	Trans Eff Date	Due Date	Trans	Description	Amount			
23386663	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$145,516.62			
23386697	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$7,275.83			

Property	PolicyNumber:	EA0068521	Company:	Underwriters at Lloyd's London	Effective:	3/15/2021	to	3/15/2022
Item #	Trans Eff Date	Due Date	Trans	Description	Amount			
23386831	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$15,000.00			
23386837	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$750.00			

Property	PolicyNumber:	EA0068621	Company:	Underwriters at Lloyd's London	Effective:	3/15/2021	to	3/15/2022
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Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

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3/30/2021	\$2,520,366.60
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, Inc.  
 39683 Treasury Center  
 Chicago, IL 60694-9600



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\*\*\* SAVE TIME AND MONEY! PAY THIS INVOICE ONLINE AT WWW.AJG.COM/EZPAY. \*\*\*

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 Oklahoma City, OK 73114

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Invoice #	3800088	2 of 4
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 Vineland, NJ 08362-1508



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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386897	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$25,000.00
23386962	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$1,250.00

Property PolicyNumber: EA0068721 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386852	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$18,000.00
23386871	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$900.00

Property PolicyNumber: EA0068821 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386588	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$525,000.00
23386604	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$26,250.00

Property PolicyNumber: EA0068921 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23387042	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$50,000.00
23387047	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$2,500.00

Property PolicyNumber: EA0071021 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386979	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$32,500.00
23386995	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$1,625.00

Property PolicyNumber: EA0071221 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23387110	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$45,000.00
23387115	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$2,250.00

Property PolicyNumber: EA0071321 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23387126	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$32,812.50
23387134	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$1,640.63

Property PolicyNumber: EA0071421 Company: Underwriters at Lloyd's, London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23387056	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$35,000.00
23387064	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$1,750.00

Property PolicyNumber: EA0071621 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386885	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$150,000.00
23386890	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$7,500.00

Property PolicyNumber: EA0071821 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386765	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$48,505.54
23386769	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$2,425.28

Property PolicyNumber: EA0072021 Company: Underwriters at Lloyd's London Effective: 3/15/2021 to 3/15/2022

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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23387016	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$159,821.75
23387020	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$7,991.09
Property	PolicyNumber: EUTN18223922		Company: Starr Indemnity & Liability Company	Effective: 3/15/2021 to 3/15/2022	
Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23386772	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$220,000.00
Property - Terrorism	PolicyNumber: FC0329721		Company: Underwriters at Lloyd's London	Effective: 3/15/2021 to 3/15/2022	
Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23387137	3/15/2021	3/30/2021	RENB	21-22 Renewal	\$13,500.00
23387139	3/15/2021	3/30/2021	SLTX	Surplus Lines Taxes - NJ	\$675.00
Property	PolicyNumber: NHX0006900186		Company: HSB Specialty Insurance Company	Effective: 3/15/2021 to 3/15/2022	
Item #	Trans Eff Date	Due Date	Trans	Description	Amount
23443729	3/15/2021	4/6/2021	RENB	21-22 Renewal	\$100,000.00
23443730	3/15/2021	4/6/2021	SLTX	Surplus Lines Taxes	\$5,000.00
Total Invoice Balance:					\$2,520,366.60

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2/8/2021

RE: Broker's Letter of Authorization

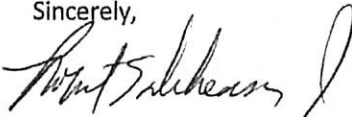
To Whom It May Concern:

This confirms that as of February 9, 2021, we have appointed Arthur J. Gallagher Risk Management Services, Inc. as our exclusive insurance broker with respect to our entire Property, Casualty, Marine, Cyber and Management Liability Insurance Programs. The appointment of Arthur J. Gallagher Risk Management Services, Inc. rescinds all previous appointments, and the authority contained herein shall remain in full force until canceled in writing.

Arthur J. Gallagher Risk Management Services, Inc. is hereby authorized to service and negotiate directly with any interested company with respect to changes in existing insurance policies and in closing, changing, increasing, or canceling insurance carried under temporary binders or cover notes. We understand, however, that they will not share responsibility for any deficiencies in the insurance program to which this letter applies, until they have had a reasonable opportunity to make a review and to provide us with their recommendations.

This letter also constitutes your authority to furnish Arthur J. Gallagher Risk Management Services, Inc.'s representatives with all the information they may request as it pertains to our insurance contracts, rates, rating schedules, surveys, reserves, retentions, and all financial data they may wish to obtain for their study of our present and future requirements in connection with the insurance program to which this letter applies. We request that you waive the traditional ten (10) day waiting period for this authorization. A photocopy of this letter shall be regarded with the same force and effect as the original.

Sincerely,



Robert E. Dickenson, Jr.  
Business Administrator  
City of Vineland

