

RESOLUTION NO. 2021- 234

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO PURCHASE ORDER NO. 20-09522 ISSUED TO ALTEC INDUSTRIES INC., PLAINS, PA, IN AN AMOUNT NOT TO EXCEED \$11,680.00.

WHEREAS, the City Council of the City of Vineland, on November 24, 2020 adopted Resolution No. 2020-476, entitled "A RESOLUTION AUTHORIZING THE PURCHASE OF AN OVERCENTER ARTICULATING AERIAL DEVICE WITH MATERIAL HANDLING MODEL AN55E-OC FROM ALTEC INDUSTRIES INC., PLAINS, PA, IN THE AMOUNT NOT TO EXCEED \$226,709.00, PURSUANT TO A NATIONAL COOPERATIVE CONTRACT AGREEMENT WITH SOURCEWELL."; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the Director of Municipal Utilities has requested a change order to contract to Altec Industries Inc., Plains, PA, for added parts as per quote dated March 9, 2021, as authorized by Resolution No. 2020-476; and,

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$11,680.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Purchase Order No. 20-09522, issued to Altec Industries Inc., Plains, PA, in the amount of \$11,680.00, be and the same is hereby ratified and approved.

Adopted:

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President of Council

ATTEST:

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City Clerk



May 18, 2021

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1  
Purchase Order No. 20-09522  
Altec Model AN55E-OC Aerial Device  
Altec Industries Inc., Plains, PA

Dear Mayor and Members of Council:

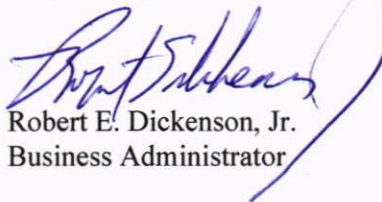
We are requesting that an amendatory supplemental change order be issued for Purchase Order No. 20-09522, to Altec Industries Inc, Plains, PA, for the purchase of an Altec Model AN55E-OC Aerial Device. This contract was authorized by Resolution No. 2020-476, adopted by City Council on November 24, 2020.

The change order requested, in the amount of \$11,680.00, provides for added parts as per quote dated March 9, 2021.

This change order represents an increase of approximately 5.151979% over the original contract amount of \$226,709.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,



Robert E. Dickenson, Jr.  
Business Administrator

RD/rl  
Encl.

REQUEST FOR CHANGE ORDER

FOR:

Altec Model AN55E-OC - Resolution No. 2020-476

**PROJECT NAME**

TO: BUSINESS ADMINISTRATION

DEPARTMENT: VMEU Distribution Div. FROM: Don Schultz

This is a request for change order # 1 to Contract # 20-09522 for:

Project Name Altec Model AN55E-OC Aerial Device

Name/Address of

Contractor: Altec Industries Inc., 33 Inverness Center Pkwy Ste 1, Birmingham, AL 35242

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order.

\*(Documentation from contractor, engineer, etc.)

**Added Parts (see quote attached)**

Original Contract Amount:	\$ <u>226,709.00</u>
Amount of this change order:	\$ <u>11,680.00</u>
Previous Change Orders:	\$ <u>-0-</u>
Total Revised Amount:	\$ <u>238,389.00</u>

APPROVED BY: John Lillie  
Print/type

John Lillie  
Signature

**NOTE:**

**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:

Account # 1-05-55-512-9663-52008-E392

CC: Purchasing Division



## Customer Decision Sheet

<b>Customer:</b>	City of Vineland	<b># of Changes:</b>	
<b>Run Number:</b>	1134759	<b>Request Date:</b>	3/9/2021
<b>Unit Model:</b>	AN55E-OC		
<b>Account Manager</b>	Phil Vierno		
<b>Technical Sales Rep:</b>	Karen Barbini		

**Lead Time Notes:**

	Added Parts	Price Change
1	Double cable step, gripstrut top with flexible rubber	\$701
2	U shaped grab handle, (1) installed streetside, (1) shipped loose	\$199
3	Small grab handle, (1) installed streetside, (1) shipped loose	\$205
4	42" Material rail with six (6) hooks, installed back of boom rest	\$391
5	Open storage boxes under tailshelf	\$1,580
6	Storage boxes behind cab	\$2,537
7	Square open boxes near outrigger pad holder	\$1,786
8	Storage box on top of curbside front compartment	\$1,454
9	Storage box on top of streetside front compartment	\$1,401
10	60" material rail with six (6) hooks on cargo wall, streetside	\$415
11	Drop in wood board at rear of tailshelf	\$224
12	6 spool wire reel holder on platform rest	\$787

**Additional Comments:**

**Total Change in Price:** ▲ **\$11,680**

*Once you have decided to proceed or not proceed with any or all of the proposed revisions listed above, please inform your Altec account manager as soon as possible to minimize any delays to your truck's completion.*