

RESOLUTION NO. 2021-343

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO PURCHASE ORDER NO. 21-03362 ISSUED TO R.F. DESIGN & INTEGRATION INC., BENSALEM, PENNSYLVANIA, IN AN AMOUNT NOT TO EXCEED \$2,600.00.

WHEREAS, the City Council of the City of Vineland, on April 27, 2021 adopted Resolution No. 2021-201, entitled "A RESOLUTION AUTHORIZING A CONTRACT AWARD TO A STATE CONTRACT VENDOR, R.F. DESIGN & INTEGRATION INC., BENSALEM, PENNSYLVANIA FOR ACQUISITION AND INSTALLATION OF NON-EMERGENCY UHF RADIO SYSTEM INFRASTRUCTURE IN THE AMOUNT OF \$218,135.13"; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for processing of change orders; and

WHEREAS, the management personnel of the Fire Department has requested that an amendment be made to contract awarded to R.F. Design & Integration Inc., Bensalem, PA, for the City of Vineland as authorized by Resolution No. 2021-201: said amendment is made necessary due to the fact that pre and post inspections were not included in the original estimate; and,

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$2,600.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Purchase Order No. 21-03362, issued to R.F. Design & Integration Inc., Bensalem, PA, in the amount of \$2,600.00, be and the same is hereby ratified and approved.

Adopted:

Vice President of Council

ATTEST:

City Clerk



July 20, 2021

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Purchase Order No. 21-03362
Acquisition & Installation of Non-Emergency UHF Radio System Infrastructure
R.F. Design & Integration Inc., Bensalem, PA

Dear Mayor and Members of Council:

We are requesting that an amendatory supplemental change order be issued for Purchase Order No. 21-03362, to R.F. Design & Integration Inc., Bensalem, PA, for the Acquisition & Installation of Non-Emergency UHF Radio System Infrastructure. This contract was authorized by Resolution No. 2021-201, adopted by City Council on April 27, 2021.

The change order requested, in the amount of \$2,600.00, provides for payment of the pre and post inspections that were not quoted on original estimate..

This change order represents an increase of approximately 1.191922% over the original contract amount of \$218,135.13.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over a horizontal line.

Robert E. Dickenson, Jr.
Business Administrator

RD/rl
Encl.



REQUEST FOR CHANGE ORDER

FOR:

RF Design - Acquisition & Install of infrastructure for non-emergency UHF Radio System

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: FIRE DEPT.

FROM: Rob Strain

This is a request for change order # X1 ^(rml as per JB) to Contract # 21-03362 for:

Project Name Acquisition & Install of infrastructure for non-emergency UHF Radio System

SC A83907

Name/Address of

Contractor: RF Design - 792 Haunted Lane Bensalem, PA 19020

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

Pre & Post Inspection was not quoted on original estimate.

Original Contract Amount:	\$ <u>218,135.12</u>
Amount of this change order:	\$ <u>2,600.00</u>
Previous Change Orders:	\$ _____
Total Revised Amount:	\$ <u>220,735.12</u>

APPROVED BY: Mark A Cefalopico
Print/type

[Signature]
Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C-04-00-000-2119-78015

CC: Purchasing Division



R.F. Design & Integration Inc.
 792 Haunted Ln
 Bensalem, Pa. 19020
 215.245.1700 Office
 215.244.1960 Fax
 rfdesign-int.com

Estimate

Date	Estimate #
5/18/2021	7014

Name / Address
Vineland New Jersey Chief Luigi Tramontana, Jr. 640 E. Wood Street P.O. Box 1508 Vineland, NJ 08362-1508

Ship To
Vineland New Jersey Chief Luigi Tramontana, Jr. 640 E. Wood Street P.O. Box 1508 Vineland, NJ 08362-1508

Rep	Terms	Project
TGM	40% down 50 % on...	

Item	Description	Qty	U/M	Rate	Total
MISC-MAT	PRE AND POST INSPECTION OF WATER TANKS FOR NEW RADIO SYSTEM	0.5		5,200.00	2,600.00T
	Sales Tax			0.00%	0.00

	Total	\$2,600.00
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