

RESOLUTION NO. 2021- 346

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. C19-0091, ISSUED TO ASPLUNDH TREE EXPERT LLC, DOVER, DE, IN THE AMOUNT OF \$60,000.00.

WHEREAS, the City Council of the City of Vineland, on June 23, 2020 adopted Resolution No. 2020-249, entitled “A RESOLUTION AMENDING RESOLUTION NO. 2019-357, TO ALLOW FOR THE RENEWAL OPTION OF THE CONTRACT ISSUED TO ASPLUNDH TREE EXPERT LLC, DOVER, DE FOR FURNISHING TREE TRIMMING AND REMOVAL FOR OH LINE CLEARANCE FOR THE ELECTRIC UTILITY – DISTRIBUTION DIVISION”; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the Director of Municipal Utilities has requested that an amendment be made to Contract No. C19-0091 awarded to Asplundh Tree Expert LLC, Dover, DE, exercising the contract option year for furnishing Tree Trimming and Removal for OH Line Clearance for the Electric Utility – Distribution Division as authorized by Resolution No. 2020-249:

WHEREAS, said amendment is made necessary to provide additional funds needed through August 31, 2021, ending the first contract option year; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$60,000.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Contract No. C19-0091, issued to Asplundh Tree Expert LLC, Dover, DE, in the amount of \$60,000.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



July 20, 2021

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1
Contract No. C19-0091
Tree Trimming and Removal for OH Line Clearance-E.U.–Distribution Div.
Asplundh Tree Expert LLC, Dover, DE

We are requesting that an amendatory supplemental change order be issued to Contract No. C19-0091, issued to Asplundh Tree Expert LLC, Dover, DE, exercising the contract option year for furnishing Tree Trimming and Removal for OH Line Clearance for the Electric Utility – Distribution Division. This contract was authorized by Resolution No. 2020-249, adopted by City Council on June 23, 2020.

The change order requested, in the amount of \$60,000.00, will provide for additional funds needed through August 31, 2021, ending the first contract option year. This change order represents, an increase of approximately 5.6% over the first extension year contract amount of \$1,071,552.41.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr
Encl.



REQUEST FOR CHANGE ORDER

FOR:

Tree Trimming for OH Line Clearance

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: ELECTRIC DISTRIBUTION FROM: JOHN BOYLE

This is a request for Change Order # 1 to Contract # 2020-249 aka C19-0091 for:

Project Name: Tree Trimming & Removal for OH Line Clearance

Name/Address of

Contractor: Asplundh Tree Expert, Willow Grove, PA 19090

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order. *(Documentation from contractor, engineer, etc.)

This is the first CO request to Extension Year #1 (RES 2020-249) which extended Contract C19-0091 for twelve months at \$1,071,552.41. This request is to allow use of 2021 Budget Funds to continue operations through August 13th, 2021. A separate request is being processed to enter a Second One Year Extension of said contract.

Original Contract Amount:	\$ <u>\$1,071,552.41</u> *First Extension Year
Amount of this change order:	\$ <u>60,000.00</u>
Previous Change Orders:	\$ <u>None During Extension Year</u>
Total Revised Amount:	\$ <u>1,131,552.41</u>

APPROVED BY: John Boyle

John Boyle
Signature

John Lillie
Signature

APPROVED BY: John Lillie

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 1-05-55-502-9002-7023364

CC: Purchasing Division

