

RESOLUTION NO. 2021- 520

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH SOURCEONE, INC., BOSTON, MA FOR TECHNICAL ENGINEERING SUPPORT SERVICES FOR VINELAND MUNICIPAL ELECTRIC UTILITY, IN AN AMOUNT NOT TO EXCEED \$36,000.00.

WHEREAS, the City Council of the City of Vineland has adopted Resolution No. 2021-52, a Resolution pre-qualifying certain firms to submit proposals for as needed Architectural and Engineering Consulting Services; and

WHEREAS, the Vineland Municipal Electric Utility is in need of Technical Engineering Support Services; and

WHEREAS, the Director of Vineland Municipal Utilities has recommended that a contract for the required services be awarded to SourceOne Inc., Boston, MA, in accordance with Professional Services Contract No. C21-0027 and the SourceOne proposal, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$36,000.00 for the contract period January 1, 2022 to December 31, 2022; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

1. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract be awarded to SourceOne Inc., Boston, MA, for Technical Engineering Support Services for the Vineland Municipal Electric Utility, in accordance with Professional Services Contract No. C21-0027 and in accordance with the SourceOne proposal, pursuant to a fair and open process, in an amount not to exceed \$36,000.00.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



8/30/2021

(DATE)

1. Service (detailed description): Technical Engineering Support Services
2. Amount to be Awarded: \$ 36,000

- Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 58,000
4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: 1-05-55-502-9000-53345 E923

6. Contract Period: ~~9/28/21~~ to ~~9/28/22~~ 1-1-22 to 12-31-22 per M. Mercado

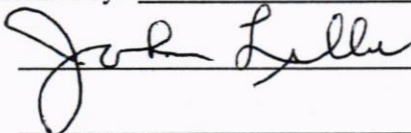
7. Date To Be Awarded: 9/28/2021

8. Recommended Vendor and Address: SourceOne; 53 State St, 14th Floor
Boston, MA 02109


9. Justification for Vendor Recommendation:(attach additional information for Council review)
Provides technical expertise required for VMEU's specific profile.

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? C21-0027

10. Evaluation Performed by: T Dunmore

11. Approved by: 

12. Attachments:
- Awarding Proposal
 Other: _____

- Send copies to:
Purchasing Division
Business Administration 

** If more than one account #, provide break down



City of Vineland, NJ

23 August 2021

FROM

Jack Griffin
SourceOne, Inc.
7 Penn Plaza, 370 Seventh Ave., Suite 401
New York, NY 30001
617.455.2811 | jgriffin@s1inc.com

TO

Thomas Dunmore
City of Vineland
640 E Wood Street
Vineland, NJ 80360
tdunmore@vinelandcity.org

Proposal: 21P08-550- On Demand Engineering Support - Task 1 (Continued)

Facility: City of Vineland, Vineland, NJ

Dear Mr. Dunmore,

SourceOne, Inc. (SourceOne), a national power solutions consulting firm focused on the analysis, design, test, commissioning, maintenance and operations of high reliability environments, is pleased to offer this proposal to provide you with on-demand support. The following tasks will be principally supported by Mr. Pete Kudless with supplemental resources applied at VMEU's direction. If accepted, this proposal will be a continuation effort authorized by City Of Vineland PO 21 - 03428.

Scope of Work

TASK 1 Technical support for specific Engineering Department initiatives

Provide oversight and engineering services to support the following initiatives:

- Howard M. Down Unit 11 Generating Station Projects
- Clayville 1 Generating Station Projects
- Other Projects as directed by the VMEU Management team.

Price

SourceOne proposes a cost estimate of..... \$36,000

Conditions, Assumptions, and Exclusions

- The current level of effort estimate is 10 hours per week when the task is active for 150 hours through the year, principally at the Senior Technical Staff Rate. SourceOne will first exhaust City Of Vineland PO 21 - 03428 before proceeding with expending City Funds via a supplemental PO issued to support this proposal
- SourceOne will invoice on a monthly basis and provide work-completed details.
- Work performed under this proposal is covered in the 2021 Architectural & Engineering and Environmental Consulting Services Agreement.

Acceptance

If this Proposal is acceptable to you, please sign in the space provided below and return one signed copy to us.

The enclosed SourceOne Terms and Conditions are an integral part of this Proposal. A Contract between SourceOne and client shall be effective as of the date you execute and deliver the Proposal, issue a purchase order or other notice to proceed with reference to the Proposal, or permit SourceOne to commence performance of any services in accordance with the Proposal (whichever first occurs). The enclosed SourceOne Terms and Conditions shall apply to the performance of services by SourceOne notwithstanding any preprinted terms or conditions contained in a purchase order issued by client, and shall control in the event of any conflict with any other portion of the Contract.

We appreciate the opportunity to offer this proposal and hope that it meets with your approval. If you have any questions, please do not hesitate to call me at 212-612-7633.

City of Vineland

SourceOne, Inc. (DE)

Signature

Signature

Name

Name

Title

Title

Date

Date

STANDARD RATES**January 1, 2021**

SourceOne, Inc. (DE) will provide services on an hourly billing basis under the following rate structure:

RATE CATEGORY	STRAIGHT-TIME RATE	OVERTIME RATE	HOLIDAY RATE
Executive Vice President	\$400	--	--
Senior Vice President	\$350	--	--
Vice President	\$325	--	--
Director	\$275	\$412	--
Manager	\$250	\$375	\$500
Senior Technical Staff	\$210	\$315	\$420
Technical Staff	\$180	\$270	\$360
Associate Technical Staff	\$145	\$217	\$290
Support Staff	\$105	\$157	\$205

These rates are effective January 1, 2021 and are subject to change at any time after December 31, 2021.

Senior technical staff disciplines include, but are not limited to Senior Project Engineer, Senior Project Manager, Senior Energy Analyst and Senior Programmer. Technical staff disciplines include, but are not limited to Project Engineer, Project Manager, Energy Analyst and Programmer. Associate Technical staff disciplines include, but are not limited to Associate Project Engineer, Associate Project Manager, Associate Energy Analyst and Associate Programmer. Support staff disciplines include, but are not limited to Co-Op / Intern, Field Technician and Administrative

STRAIGHT TIME

The straight time rate applies for services performed Monday through Friday, excluding holidays, on an eight (8) hour schedule between the starting hours of 7:00 AM and 9:00 AM. The minimum straight time charge on any day is four (4) hours, and straight time hours in excess of four (4) will be billed as eight (8) hours.

OVERTIME

The overtime rate applies for services performed at any time outside Straight Time hours, other than when Holiday Time applies. There is no minimum charge for overtime on a weekday on which the minimum straight time charge has been met. However, for overtime work performed on a Saturday or Sunday, or on a weekday without straight time billing, the minimum overtime charge is eight (8) hours.

HOLIDAY TIME

The holiday rate applies for services performed between the hours of 5:00 PM on the day preceding the holiday and 8:30 AM on the day following the holiday. The holidays included are New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve and Christmas Day. The minimum charge for work on a holiday is eight (8) hours.

EXPENSES

Reimbursable expenses above and beyond those included in the terms above shall be compensated at cost plus agreed upon multiplier.