

RESOLUTION NO. 2021- 568

A RESOLUTION AWARDED AN OPEN-END CONTRACT TO TANNER INDUSTRIES, INC., SOUTHAMPTON, PA FOR THE FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11 AND CLAYVILLE 1 FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, IN THE AMOUNT OF \$59,360.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for the Vineland Municipal Electric Utility Generation Division, for a period of one year commencing February 1, 2022 and ending January 31, 2023, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on October 26, 2021, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of November 16, 2021 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for the Vineland Municipal Electric Utility Generation Division, be awarded to Tanner Industries, Inc., Southampton, PA in the amount of \$59,360.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for the Vineland Municipal Electric Utility Generation Division, for a period of one year commencing February 1, 2022 through January 31, 2023, with option for an additional year, be and the same is awarded to Tanner Industries, Inc., Southampton, PA, on their bid in the amount of \$59,360.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



November 23, 2021

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 10/26/21

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on October 26, 2021.

FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11
AND CLAYVILLE 1 FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY –
GENERATION DIVISION

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Business Administrator that an open-end contract be awarded to the low bidder, Tanner Industries, Inc., Southampton, PA in the amount of \$59,360.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name.

Robert E. Dickenson, Jr.
Business Administrator

RD/rl



BID EVALUATION FORM

DEPARTMENT Electric Utility - Generation

Date: October 29, 2021

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: SCR Reagent Quality Ammonia
2. Amount to be Awarded: \$59,360.00
 Encumber Total Award
 Encumber by Supplemental Release
3. Engineer's Estimate: \$50,000.00
4. Amount Budget: \$ 60,000.00
5. Account Number to be Charged: 1-05-55-502-9001-53201 , E553X , E 553 C
6. Date Bids Received: October 26, 2021
7. Date to be Awarded: TBD
8. Recommended Vendor: Tanner Industries Inc.
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions: Open-ended contract to start February 1, 2022.
11. Evaluation Performed by: M. Puri, Principal Engr., Ext. 4249 *MP* *10/29/21* *CSW* *10/29/21*
12. Approved By: *John Lalle*
13. Attached: (Check-Off List)
 Tabulation of Bids
 Justification for Vendor Recommendation (if applicable)
 Evaluation Data (if applicable)

Send copies to:

Purchasing Division
Business Administration

bw

PURCHASING AGENT REVIEW
COV BID # 2021-36

Proposals were received and opened Tuesday, October 26, 2021 at 2:00 PM for SCR Reagent Quality Ammonia for Unit 11 & Clayville 1 from the following:

Tanner Industries Inc:	\$59,360.00*
Univar Solutions USA Inc:	\$77,040.00**

***NOTE: Tanner submitted exceptions to the Bid which needs to be reviewed. The Exceptions to Insurance will need to be discussed with City Solicitor but I believe will not be an issue, however, their exception to PART 3 – EXECUTION, 3.1, G may be. The using department needs to clarify this with the Bidder in order to make a final recommendation.**

****NOTE: Univar did not bid on Item B for West CT location.**

Comments: Both bidders submitted all the mandatory documents.

Recommendation: Tanner Industries submitted the lowest responsive responsible bid, however, the using department needs to clarify with bidder the exception to PART 3 – EXECUTION exception to determine if they meet the requirements of the specification. If using department has no issue with the exception the award should be to Tanner Industries.


Miguel A. Mercado, QPA
Purchasing Agent

JUSTIFICATION FOR VENDOR RECOMMENDATION

SCR REAGENT QUALITY AMMONIA FOR UNIT 11 & CLAYVILLE UNIT 1

The exception by the lowest bid vendor (Tanner Industries Inc.) to Part 3 of the specifications concerning the requirement for delivery vehicle to be equipped with flow meters will not be a problem in proper execution of the contract since the gross and tare weights for each delivery will be supplied with each shipment.

TABULATION OF BIDS COV BID 2021-36
SCR REAGENT QUALITY AMMONIA
FOR UNIT 11 & CLAYVILLE 1
OCTOBER 26, 2021

Engineers Estimate- \$50,000.00

	TANNER INDUSTRIES, INC. 735 DAVISVILLE ROAD SOUTHAMPTON, PA 18966	UNIVAR SOLUTIONS USA 200 DEAN SIEVERS PL. MORRISVILLE, PA 19067
Ownership Discl.	YES	YES
Affir. Action Plan	YES	YES
Addenda	YES	YES
Check List	YES	YES
Proposal	YES	YES
Iran Disclosure	YES	YES
TOTAL	\$59,360.00	\$77,040.00

Specifications also sent to the following:

AirGas Specialty Products
Prime Vendor