

RESOLUTION NO. 2021-578

A RESOLUTION AWARDED AN OPEN-END CONTRACT TO PETROCHOICE LLC, AVOCA, PA, FOR THE FURNISHING OF TRENT 60 LUBRICATING OIL AND COOLANT FOR HOWARD M. DOWN UNIT 11 & CLAYVILLE UNIT 1.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Trent 60 Lubricating Oil & Coolant for Howard M. Down Unit 11 & Clayville Unit 1, for a period of one year commencing on January 1, 2022 ending December 31, 2022, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on October 26, 2021, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of November 16, 2021 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing of Trent 60 Lubricating Oil **only**, for Howard M. Down Unit 11 & Clayville Unit 1, be awarded to PetroChoice LLC, Avoca, PA, in the amount of \$54,878.10 based on estimated quantities and unit prices, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing of Trent 60 Lubricating Oil **only**, for Howard M. Down Unit 11 & Clayville Unit 1, for a period of one year commencing on January 1, 2022 ending December 31, 2022, be and the same is awarded to PetroChoice LLC, Avoca, PA, on their bid in the amount of \$54,878.10 based on estimated quantities and unit prices, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



November 16, 2021

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 10/26/21

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on October 26, 2021.

FURNISHING OF TRENT 60 LUBRICATING OIL AND COOLANT FOR HOWARD M. DOWN UNIT 11 & CLAYVILLE UNIT 1, FOR A PERIOD OF ONE YEAR COMMENCING ON JANUARY 1, 2022 ENDING DECEMBER 31, 2022

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that an open-end contract be awarded to the only bidder, PetroChoice LLC, Avoca, PA, for the Lubricating Oil **only**, in the amount of \$54,878.10 based on estimated quantities and unit prices.

Coolant not to be awarded as bidder unable to supply product.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

Robert E. Dickenson, Jr.
Business Administrator

RD/rl





BID EVALUATION FORM

DEPARTMENT Electric Utility

Date: October 27, 2021

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Lubricating Oil and Coolant
2. Amount to be Awarded: \$54,878.10
 - Encumber Total Award
 - Encumber by Supplemental Release
3. Engineer's Estimate: \$55,000
4. Amount Budget: \$ 60,000
5. Account Number to be Charged: 0-05-55-502-9001-53315 E554X/E554C
6. Date Bids Received: October 26, 2021
7. Date to be Awarded: November 23, 2021
8. Recommended Vendor: Petro Choice LLC
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: Joseph L. Colla *JLC 10/27/2021* *(Signature) 10/27/21*
12. Approved By: *(Signature)*
13. Attached: (Check-Off List)
 - Tabulation of Bids
 - Justification for Vendor Recommendation (if applicable)
 - Evaluation Data (if applicable)

Send copies to:
Purchasing Division
Business Administration



PURCHASING AGENT REVIEW
COV BID # 2021-42

Proposals were received and opened Tuesday, October 26, 2021 at 2:00 PM for Trent 60 Oil & Coolant from the following:

Petro Choice LLC:	\$ 8,277.30 (Item A)
	\$46,600.80 (Item B)
	<u>\$ 2,971.50 (Item C) *</u>
	\$57,849.60
	<u>(-) 2,971.50*</u>
	\$54,878.10 Total Amount to be Awarded*

***NOTE: Petro Choice confirmed that they are unable to supply any Sierra or Old World Products at this time and wish to drop this item from their bid.**

Recommendation: Award **only Items A and B** to Petro Choice LLC in the amount of \$54,878.10 as they provided the lone responsive responsible bid and are the current provider of Items A & B.


Miguel A. Mercado, QPA
Purchasing Agent



TABULATION OF BIDS

TRENT 60 LUBRICATING OIL & COOLANT COV BID # 2021-42

OCTOBER 26, 2021



Engineer's estimate - \$55,000.00

	Petro Choice LLC PO Box 5066 837 Cherry St. Avoca, PA 18641
Ownership Disclosure	YES
Affirm. Action	YES
Check List	YES
Proposal	YES
Addenda	YES
Iran Disc	YES
TOTAL Items A	\$8,277.30
TOTAL Items B	\$46,600.80
TOTAL Items C	NO BID *
TOTAL ITEMS	\$54,878.10

* ITEM C WAS SUBSTITUTED CAN NOT AWARD IT.

Specifications also received by the following:

- Reit Lubricants Co.
- Tilley Chemical Co.
- Cummins Sales & Service
- Amertech Inc.
- Prime Vendor
- Valvoline