

RESOLUTION NO. 2021-642

A RESOLUTION AWARDDING A CONTRACT TO
KENDALL ELECTRIC, CONSHOHOCKEN, PA TO
FURNISH AND DELIVER METER TESTING EQUIPMENT
FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY.

WHEREAS, the City of Vineland has heretofore advertised for bids to Furnish and Deliver Meter Testing Equipment for the Vineland Municipal Electric Utility, with an option for the procurement of a second meter-test board after one year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on December 7, 2021, a bid was received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of December 21, 2021 submitted a written report and tabulation of the bid received and has recommended that a contract to Furnish and Deliver Meter Testing Equipment, be awarded to Kendall Electric, Conshohocken, PA, in the amount of \$49,870.00, plus the option for the procurement of a second meter-test board after one year for the amount of \$49,250.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract to Furnish and Deliver Meter Testing Equipment for the Vineland Municipal Electric Utility, be and the same is awarded to Kendall Electric, Conshohocken, PA, on their bid in the amount of \$49,870.00, plus the option for the procurement of a second meter-test board after one year for the amount of \$49,250.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



December 21, 2021

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 12/7/21

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on December 7, 2021.

FURNISH AND DELIVER METER TESTING EQUIPMENT FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY, WITH AN OPTION FOR THE PROCUREMENT OF A SECOND METER-TEST BOARD AFTER ONE YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that a contract be awarded to the only bidder, Kendall Electric, Conshohocken, PA, in the amount of \$49,870.00, plus the option for the procurement of a second meter-test board after one year for the amount of \$49,250.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over a large, stylized flourish that extends to the right.

Robert E. Dickenson, Jr.
Business Administrator

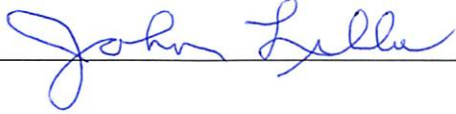
RD/wr



BID EVALUATION FORM

DEPARTMENT VMEU - DISTRIBUTION Date: 12/08/2021

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: METER TESTING EQUIPMENT - BID #2021-45
2. Amount to be Awarded: \$99,120.00 (\$49,870 Initial + \$49,250 Second Yr. Opt.)
 - Encumber Total Award
 - Encumber by Supplemental Release
3. Engineer's Estimate: \$50,000
4. Amount Budget: \$ 50,000
5. Account Number to be Charged: 1-05-55-512-9003-52000/ E-370
6. Date Bids Received: 12/08/2021
7. Date to be Awarded: 12/14/2021
8. Recommended Vendor: Kendall Electric Inc.
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: William Burns
12. Approved By: 
13. Attached: (Check-Off List)
 - Tabulation of Bids
 - Justification for Vendor Recommendation (if applicable)
 - Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration

PURCHASING AGENT REVIEW
COV BID # 2021-45

Bids were received and opened on Tuesday, December 7, 2021 at 2:00 PM for VMEU Meter Testing Equipment from the following:

Kendall Electric: \$49,870.00
 \$49,250.00 (Option for a second meter test board only)
 \$99,120.00 (Initial and Option)

Recommendation: Kendall provided all the mandatory documents and is the lone bid received. Recommend award to Kendall as the lowest responsive responsible bid. Contract amount to be award should be \$99,120.00 which is the cost of the initial automated meter test platform and the option cost for a second meter test board only.


Miguel A. Mercado, QPA
Purchasing Agent





TABULATION OF BIDS

COV BID # 2021-45 VMEU METER TESTING EQUIPMENT

DECEMBER 7, 2021

Engineer's Estimate - \$50,000.00

| | |
|-----------------------------|------------------------------------------------------------------------|
| | Kendall Electric 15 Colwell Lane Conshahocken, PA 19428 |
| Ownership Discl. | YES |
| Aff Action | YES |
| Addenda | YES |
| Check List | YES |
| Proposal | YES |
| Iran Disclosure | YES |
| TOTAL | \$49,870.00 |
| Optional Second Year | \$49,250.00 |

Specifications also sent to the following:

Tesco

Vision Metering

Anixter

Allied Solutions Enterprise

Technology International, Inc.

E. Republic