

RESOLUTION NO. 2022-77

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO VARIOUS PURCHASE ORDERS IN CONNECTION WITH THE NEW FURNITURE/WORK STATIONS FOR THE FINANCE 5TH FLOOR RENOVATION.

WHEREAS, the City Council of the City of Vineland, on December 14, 2021, adopted Resolution No. 2021-606, entitled “A RESOLUTION AUTHORIZING CONTRACT AWARDS TO VARIOUS STATE CONTRACT VENDORS, FOR NEW FURNITURE/WORK STATIONS FOR THE FINANCE 5TH FLOOR RENOVATION”; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the Director of Finance has requested that an amendment be made to the following Purchase Orders awarded to Various State Contract Vendors for New Furniture/Work Stations for the Finance 5th Floor Renovation as authorized by Resolution No. 2021-606:

1. Exemplis LLC (SOI), Cypress, CA - **PO 21-08638 - Change order amount: -\$9,091.60** (Original amount: \$28,000.00; New amount: \$18,908.40)
2. Jasper Seating Company (JSI), Jasper, IN - **PO 21-08639 - Change order estimated amount: \$12,379.92** (Original amount: \$10,000.00; New amount: \$22,379.92)
3. Groupe Lacasse LLC, Chicago, IL - **PO 21-08640 - Change order amount: \$1,850.15** (Original amount: \$62,000.00; New amount: \$63,850.15)
4. Haworth, Holland, MI - **PO 21-08641 - Change order amount: \$24,111.53** (Original amount: \$50,000.00; New amount: \$74,111.53); and

WHEREAS, said amendment for the aggregate total amount of \$29,250.00, is necessary because the pricing increased due to the current market, order times, finishes, furniture missing from the original quote and changes in furniture; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 for the Purchase Orders stated above, for the aggregate total amount of \$29,250.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



March 1, 2022

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1
Purchase Order Nos. **21-08638; 21-08639; 21-08640; 21-08641**
Various State Contract Vendors

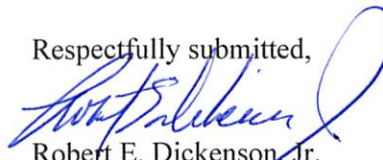
We are requesting that an amendatory supplemental change order be issued to Purchase Orders awarded to Various State Contract Vendors for New Furniture/Work Stations for the Finance 5th Floor Renovation. This contract was authorized by Resolution No. 2021-606, adopted by City Council on December 14, 2021.

The change orders requested is necessary because the pricing increased due to the current market, order times, finishes, furniture missing from the original quote and changes in furniture. This change order, for the aggregate total of \$29,250.00, represents an increase of approximately 19.5% over the original aggregate amount of \$150,000.00.

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(Original amount: \$28,000.00; New amount: \$18,908.40)
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4. Haworth, Holland, MI - **PO 21-08641 - Change order amount: \$24,111.53**
(Original amount: \$50,000.00; New amount: \$74,111.53)

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,



Robert E. Dickenson, Jr.
Business Administrator

RD/wr
Encl.

REQUEST FOR CHANGE ORDER

FOR:

FINANCE 5TH FLOOR RENOVATION NEW FURNITURE/WORKSTATIONS

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: FINANCE FROM: SUSAN BALDOSARO

This is a request for change order # 1 to Contract # Various for:

Project Name Finance 5th floor renovation new furniture/workstations

Name/Address of

Contractor: Various (see attached) Bellia Office Furniture is the installer

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

Pricing increased due to current market, order times, finishes,
furniture missing from original quotes and changes in furniture.

Original Contract Amount:	\$ <u>150,000.00</u>
Amount of this change order:	\$ <u>29,250.00</u>
Previous Change Orders:	\$ <u>0</u>
Total Revised Amount:	\$ <u>179,250.00</u>

APPROVED BY: Susan Baldosaro
Print/type


Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 2-01-44-905-5503-20002

CC: Purchasing Division

Request for Change Order

February 2022

Finance 5th Floor renovation – new furniture

(Attachment)

1. Exemplis LLC (SOI) #A81711 (PO 21-08638)
6415 Katella Avenue
Cypress, CA 90630
New amount: \$18,908.40; Original amount: \$28,000.00; Change order amount: -\$9,091.60
2. Jasper Seating Company (JSI) #A81718 (PO 21-08639)
225 Clay Street
PO Box 231
Jasper, IN 47546
New amount: \$22,379.92; Original amount: \$10,000.00; Change order amount: \$12,379.92
estimated
3. Groupe Lacasse LLC #A81714 (PO 21-08640)
222 Merchandise Mart Plaza
Chicago, IL 60654-1129
New amount: \$63,850.15; Original amount: \$62,000.00; Change order amount: \$1,850.15
4. Haworth #55483AA (PO 21-08641)
One Haworth Center
Holland, MI 49423-9576
New amount: \$74,111.53; Original amount: \$50,000.00; Change order amount: \$24,111.53