

RESOLUTION NO. 2022- 142

A RESOLUTION AWARDDING AN OPEN-END CONTRACT
TO UTILIQUEST LLC, ALPHARETTA, GA, FOR
LOCATING & MARKING OF URD ELECTRIC FACILITIES,
IN AN AMOUNT OF \$102,580.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for Locating and Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on March 22, 2022, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of April 5, 2022 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for Locating & Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, be awarded to UtiliQuest LLC, Alpharetta, GA, in the amount of \$102,580.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for Locating & Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year, with option for an additional year, be and the same is awarded to UtiliQuest LLC, Alpharetta, GA, on their bid in the amount of \$102,580.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



April 5, 2022

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 3/22/22

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on March 22, 2022.

LOCATING AND MARKING OF URD ELECTRIC FACILITIES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY, FOR A PERIOD OF ONE YEAR WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Business Administrator that a contract be awarded to the only bidder, UtiliQuest LLC, Alpharetta, GA, in the amount of \$102,580.00.

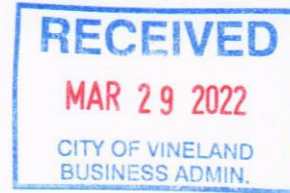
We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", with a large, stylized flourish at the end.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT VMEU - DISTRIBUTION Date: 03/28/2022

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: COV BID #2022-07 - Locating and Mark-Out
- 2. Amount to be Awarded: \$102,580.00
 - Encumber Total Award
 - Encumber by Supplemental Release
- 3. Engineer's Estimate: 65,000.00
- 4. Amount Budget: \$ 75,000.00
- 5. Account Number to be Charged: 2-05-55-502-9003-53393 E584
- 6. Date Bids Received: 03/22/2022
- 7. Date to be Awarded: 04/12/2022
- 8. Recommended Vendor: UtiliQuest Inc.
- 9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
- 10. Comments/Special Instructions:
- 11. Evaluation Performed by: William Burns, Assistant Engineer
- 12. Approved By: *John Lelli*

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration

PURCHASING AGENT RECOMMENDATION AWARD
COV BID # 2022-07

Proposals were received and opened Tuesday, March 22, 2022 at 2:00 PM for Locating & Marking of URD Electric Facilities from the following:

UtiliQuest LLC:	\$102,580.00
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Comments: UtiliQuest submitted all the mandatory documents.

Recommendation: UtiliQuest submitted the lone Bid and as such recommendation is to award to UtiliQuest LLC as they submitted the lowest responsive responsible bid unless the using department can justify reason not to award to UtiliQuest.


Miguel A. Mercado, QPA
Purchasing Agent