

RESOLUTION NO. 2022- 329

A RESOLUTION AWARDDING AN OPEN-END CONTRACT TO ASPLUNDH TREE EXPERT LLC, DOVER, DE, FOR THE FURNISHING OF TREE TRIMMING AND REMOVAL FOR OH LINE CLEARANCE FOR THE ELECTRIC UTILITY – DISTRIBUTION DIVISION.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Tree Trimming and Removal for OH Line Clearance for the Electric Utility – Distribution Division, for a period of one year from September 1, 2022 ending August 31, 2023, with option to renew for one (1) additional two (2) year term or two (2) additional one (1) year terms, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on July 12, 2022, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of August 1, 2022 submitted a written report and tabulation of the bids received and has recommended that a contract for the furnishing of Tree Trimming and Removal for OH Line Clearance for the Electric Utility – Distribution Division, be awarded to Asplundh Tree Expert LLC, Dover, DE, in the contract amount not to exceed \$1,565,248.20 based on unit prices as stated in the bid proposal; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing of Tree Trimming and Removal for OH Line Clearance for the Electric Utility – Distribution, for a period of one year from September 1, 2022 ending August 31, 2023, with option to renew for one (1) additional two (2) year term or two (2) additional one (1) year terms be and the same is awarded to Asplundh Tree Expert LLC, Dover, DE, in the contract amount not to exceed \$1,565,248.20, based on unit prices as stated in the bid proposal being the lowest bids received and considered in the best interest of the City of Vineland; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein will be available.

Adopted:

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President of Council

ATTEST:

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City Clerk



August 1, 2022

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 7/12/22

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on July 12, 2022.

OPEN-END CONTRACT TO ASPLUNDH TREE EXPERT LLC, DOVER, DE, FOR THE FURNISHING OF TREE TRIMMING AND REMOVAL FOR OH LINE CLEARANCE FOR THE ELECTRIC UTILITY – DISTRIBUTION DIVISION.

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that a contract be awarded to the only bidder, Asplundh Tree Expert LLC, Dover, DE, in the contract amount not to exceed \$1,565,248.20, based on unit prices as stated in the bid proposal.

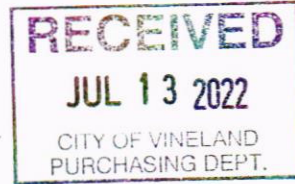
We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Bob Dickenson", with the initials "FOT RD" written to the right of the signature.

Robert E. Dickenson, Jr.  
Business Administrator

RD/rl



**BID EVALUATION FORM**

DEPARTMENT ELECTRIC UTILITY Date: 07/13/2022

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: COV BID# 2022-25
- 2. Amount to be Awarded: \$1,565,248.20
- Encumber Total Award
- Encumber by Supplemental Release
- 3. Engineer's Estimate: \$1,500,000.00
- 4. Amount Budget: \$1,565,250.00 \* 2022 & 2023



- 5. Account Number to be Charged: See Attached.
- 6. Date Bids Received: 07/12/2022
- 7. Date to be Awarded: T.B.D.
- 8. Recommended Vendor: ASPLUNDH TREE EXPERT, LLC
- 9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No

10. Comments/Special Instructions:

11. Evaluation Performed by: John Boyle *J.B.* 07-13-22

12. Approved By: *John Lelke*

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

**Send copies to:**  
Purchasing Department  
Business Administration

**PURCHASING AGENT REVIEW**  
**COV BID # 2022-25**

Proposals were received and opened Tuesday, July 12, 2022 at 2:00 PM for Tree Trimming & Removal for Overhead Line Clearance from the following:

Asplundh Tree Expert:	\$ 1,317,491.40 Labor
	<u>\$ 247,756.80 Equipment</u>
	\$ 1,565,248.20 (Labor & Equipment)

Comments: Asplundh Tree Expert submitted all the mandatory documents.

**Recommendation:** Award to Asplundh as they provided the lowest, responsive, responsible bid and they were the only bid. The department will have to make sure the funds are available.

Jeanine N. Brownlee, QPA  
Purchasing Agent



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**TABULATION OF BIDS**  
**COV BID 2022-25 TREE TRIMMING FOR OH LINE CLEARANCE**  
**JULY 12,2022**

Engineer's Estimate - \$1,500,000.00

	<b>Asplundh Tree Expert LLC</b> <b>100 Carlson Way, Ste 14</b> <b>Dover, DE 19901</b>
Ownership Disclosure	YES
Affir. Action	YES
Addenda	YES
Check List	YES
Proposal	YES
Iran Discl	YES
<b>TOTAL LABOR &amp; EQUIPMENT</b>	<b>\$1,565,248.20</b>

**Specifications received by the following:**

Davey Tree Expert  
 Lewis Tree Service  
 Rich Tree Service  
 Deltek  
 Primevendor  
 Aspen Tree Expert Co. Inc.