

RESOLUTION NO. 2022-347

RESOLUTION EXERCISING OPTION TO RENEW
CONTRACT C21-0095 FOR METER PITS AND FITTINGS
FOR THE VINELAND WATER UTILITY.

WHEREAS, on September 14, 2021, City Council adopted Resolution No. 2021-422 awarding a contract to Caterina Supply Inc., Williamstown, NJ for the furnishing and delivery of Meter Pit Parts and Fittings for the City of Vineland Water Utility, for a period of one year from date of award, with option for a second year; and

WHEREAS, the Water Utility and Caterina Supply have agreed to exercise the option to renew Contract C21-0095 for the option year beginning September 15, 2022 through September 14, 2023 at the same terms and conditions; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that the Purchasing Agent is hereby authorized to issue an extension to Contract No. C21-0095, issued to Caterina Supply Inc., Williamstown, NJ for the furnishing and delivery of Meter Pit Parts and Fittings for the City of Vineland Water Utility, for the option year beginning September 15, 2022 through September 14, 2023 at the same terms and conditions.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract extension is herein are available.

Adopted:

President of Council

ATTEST:

City Clerk

FROM THE DESK OF JEANINE N. BROWNLEE



August 2, 2022

JB

MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Open-End Contract for Furnish & Delivery of Meter Pits & Fittings for Water Utility COV BID 2021-27

Request to extend Contract C21-0095 awarded by Resolution No. 2021-422 to Caterina Supply, Inc., 1271 Glassboro Rd., Williamstown, NJ 08094 for the period September 15, 2021 through September 14, 2022 for an estimated amount not to exceed \$83,138.50. The bid specifications and contract included the option to extend for (1) additional year and as such the City wishes to exercise the (1) year extension from September 15, 2022 to September 14, 2023. The contractor has agreed to extend under the same terms and conditions.

If you have any questions or need additional information, please contact me.

Sincerely,

Jeanine N. Brownlee

Jeanine N. Brownlee, QPA
Purchasing Agent